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## **NEIGHBOURHOOD SMALL SCHEMES AND QUALITY OF LIFE**

**Report by Service Director Neighbourhood Services**

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### **CHEVIOT AREA FORUM**

**9 December 2015**

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#### **1 PURPOSE AND SUMMARY**

- 1.1 This report seeks approval for the proposed new Neighbourhood Small Schemes from the Area Forum and updates the Forum on previously approved Neighbourhood and Quality of Life Schemes.**
- 1.2 The following Neighbourhood Small Schemes have been requested for consideration by the Cheviot members: - install dropped kerb at Hillview, Kirk Yetholm; erect three street name plates at Oakfield Court, Kelso; erect six street name plates at Morebattle; erect two street name plates at The Square, Kelso; provide five picnic benches within Town & Kirk Yetholm; repaint existing finger post sign in Maxton Village; install hand rail at West Myrescroft, Ancrum; erect notice board within Clintmains Village; install bench within Clintmains Village; and provide four planters within Clintmains Village.

#### **2 RECOMMENDATIONS**

**2.1 I recommend that the Cheviot Area Forum:**

**(a) approves the following new Neighbourhood Small Schemes for implementation:-**

- |               |   |               |
|---------------|---|---------------|
| <b>(i)</b>    | <b>Install dropped kerb at Hillview, Kirk Yetholm.</b>              | <b>£820</b>   |
| <b>(ii)</b>   | <b>Erect three no. street name plates at Oakfield Court, Kelso.</b> | <b>£670</b>   |
| <b>(iii)</b>  | <b>Erect six street name plates at Morebattle Village.</b>          | <b>£1,100</b> |
| <b>(iv)</b>   | <b>Erect two street name plates at The Square, Kelso.</b>           | <b>£300</b>   |
| <b>(v)</b>    | <b>Provide five picnic benches at Town &amp; Kirk Yetholm.</b>      | <b>£1,240</b> |
| <b>(vi)</b>   | <b>Repaint existing finger post sign in Maxton Village.</b>         | <b>£210</b>   |
| <b>(vii)</b>  | <b>Install handrail at West Myrescroft, Ancrum.</b>                 | <b>£377</b>   |
| <b>(viii)</b> | <b>Erect notice board at Clintmains Village.</b>                    | <b>£735</b>   |
| <b>(ix)</b>   | <b>Install bench at Clintmains Village.</b>                         | <b>£200</b>   |
| <b>(x)</b>    | <b>Provide four planters within Clintmains Village.</b>             | <b>£580</b>   |

- (b) notes the updates on previously approved Neighbourhood Small schemes as detailed in Appendix A to this report.**
- (c) notes the updates on previously approved Quality of Life Schemes as detailed in Appendix B to this report.**
- (d) agrees to delegate authority to the Service Director Neighbourhood Services to allocate the remaining funds for the current financial year to Neighbourhood Small Schemes, subject to consultation with and approval by all six members of the Cheviot Area Forum through email.**

### 3 BACKGROUND

3.1 Elected Members, Community Councils and the public can request potential Neighbourhood or Quality of Life schemes or work to be undertaken by the Neighbourhood squads by contacting the Neighbourhood Area Manager direct. Neighbourhood Operations is contactable via the new Scottish Borders Council telephone number 0300 100 1800, e-mail address – enquiries@scotborders.gov.uk or by writing to Neighbourhood Services, Council Headquarters, Newtown St. Boswells, Melrose TD6 0SA.

The following schemes have been requested for consideration via these routes to enhance the Cheviot Area:-

- (a) Install dropped kerb at Hillview, Kirk Yetholm (£820). This request was received from a local Ward Councillor.
  - (b) Manufacture and erect two street name plates, including new posts, at entrance to Oakfield Court and one street name plate, fixed to existing posts, at Sydenham Court, Kelso (£670). This request was received from local Ward Councillors.
  - (c) Manufacture and erect four wall mounted street name plates and two post mounted street name plates at Morebattle village (£1,100). This request was received from the local Community Council.
  - (d) Manufacture and erect two street name plates at the pharmacy, The Square, Kelso (£300). This request was received from a local Ward Councillor.
  - (e) Provide five picnic benches, including slabbed bases, at Town & Kirk Yetholm. Also provide slabbed bases to two existing picnic benches (£1,240). This request was received from the local Community Council.
  - (f) Repaint existing cast iron finger post sign in Yetholm Village (£210). This request was received from a local Ward Councillor.
  - (g) Install tubular handrail on the steps leading from West Myrescroft, Ancrum Village, onto adjacent footpath (£377). This request was received from a member of the public.
  - (h) Supply and erect notice board at Clintmains Village (£735). This request was received from a local Ward Councillor.
  - (i) Install bench onto slabbed base at Clintmains Village (£200). This request was received from a local Ward Councillor.
  - (j) Supply two planters at entrance signs to Clintmains Village and two planters adjacent to bench within the grassed area. All planters to be positioned on slabbed bases and filled with soil/compost (£580). This request was received from a local Ward Councillor.
- 3.2 Works will be scheduled to meet specific area needs, local timetable and to maximise the overall efficiency of the works programme.
- 3.3 Updates on previously approved Neighbourhood Small Scheme as detailed in Appendix A to this report.

- 3.4 Updates on previously approved Quality of Life Scheme as detailed in Appendix B to this report.

## **4 IMPLICATIONS**

### **4.1 Financial**

- (a) A budget of £34,702 is available through Neighbourhood Services for small schemes in the Cheviot Area in 2015/16. If the above scheme is approved, then there will be a remaining budget of £23,695 for future schemes.

Appendix A list up-dates on previously approved Neighbourhood Small Schemes.

- (b) In addition, a budget of £20,000 is available for Quality of Life schemes in the Cheviot Area in 2015/16. It has been agreed previously that this budget will be split equally between the Kelso & District and Jedburgh & District Wards. There is a remaining budget of £7,391 in Kelso & District Ward and £9,127 in Jedburgh & District Ward for future schemes.

Appendix B list up-dates on previously approved Quality of Life Schemes.

### **4.2 Risk and Mitigations**

If the budgets are not spent, the local area will not benefit from improvement works being carried out.

### **4.3 Equalities**

The proposals within this report will not have an adverse impact on any of the equality groups - race, disability, age, sexual orientation or religion/belief.

### **4.4 Acting Sustainably**

It is anticipated that there will be a variety of economic, social or environmental benefits arising from the proposed schemes in para 2.1.

### **4.5 Carbon Management**

There are no significant effects anticipated on carbon emissions to the Council by doing or not doing what is proposed.

### **4.6 Rural Proofing**

This report does not relate to new or amended policy or strategy and as a result rural proofing is not an applicable consideration.

### **4.7 Changes to Scheme of Administration or Scheme of Delegation**

There is no change to either the Scheme of Administration or the Scheme of Delegation.

## 5 CONSULTATION

- 5.1 The Chief Financial Officer, the Monitoring Officer, the Chief Legal Officer, the Service Director Strategy and Policy, the Chief Officer Audit and Risk, the Chief Officer HR and the Clerk to the Council have been consulted and any comments received have been incorporated into the final report.

**Approved by Jenni Craig**

**Service Director Neighbourhood Services**

**Signature .....**

### **Author(s)**

Name	Designation and Contact Number
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**Background Papers:** None

**Previous Minute Reference:** None

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Contact us at Jacqueline Whitelaw, Place, Scottish Borders Council, Council Headquarters, Newtown St Boswells, Melrose, TD6 0SA, Tel 01835 825431, Fax 01835 825071, email [eitranslationrequest@scotborders.gov.uk](mailto:eitranslationrequest@scotborders.gov.uk).