
INFORMATION UPDATE

Briefing Paper by Executive Director Finance & Regulatory Services

JOINT MEETING OF PENSION FUND COMMITTEE AND PENSION FUND BOARD

16 September 2021

1 PURPOSE AND SUMMARY

- 1.1 **This briefing paper is to provide members of the Committee and the Board with an update on a number of areas which are being monitored and areas where work is progressing. Full reports on the individual areas will be tabled as decisions and actions are required.**

2 CYBER SECURITY UPDATE

- 2.1 Within the Pension Fund Business Plan we committed to review services provided by our IT providers to ensure the data is secure and adheres to cyber security requirements.
- 2.2 Aquila Heywood, our Pensions Administration system provider, have provided a Cyber Review Summary, this outlines their approach to quality assurance and security. They have carried out an independent cyber security review between December 2020 and January 2021.

The review covered: -

- Internal and External Infrastructure
- Server Builds
- Customer portal
- Web Application testing, including Altair and Member Self Service

Any remediation action recommended from this review has been concluded and the next review is scheduled for Q4 2021.

- 2.3 Hymans Robertson, the Fund Actuary, have provided details of the protections that they have in place for protecting client data, which was last reviewed in July 2021. These include the following: -

- Internal and external communication is secured behind industry leading firewalls
- Certified encryption technology for secure email traffic
- BS ISO/IEC 27001:2013 Certified, which requires continual information security improvements and the whole Firm being subject to annual independent external audits by a registered ISO Accreditor
- Business Continuity Plan which is aligned with quality standard ISO 22301.

Hymans also have a commitment to achieve Cyber Essentials accreditation.

- 2.4 A request for information on cyber security has been requested from CGI, the Councils third party IT provider, and a further update will be provided as soon as this has been received.

3 NATIONAL INSURANCE DATABASE

- 3.1 There is a requirement to identify Fund members that have benefits in other LGPS schemes, in order to assist with this checking South Yorkshire Pensions Authority provides the LGPS National Insurance Database.
- 3.2 Progress has been made in the sign up to this for the Pension Fund, the internal Data Protection Impact Assessment has been completed and signed off by the Information Management Team. The Data Sharing agreement is in the process of being signed off and the Pension Fund Privacy Notice is being updated to take account of this new data sharing. The updated Privacy Notice will be loaded to the Pension Fund Website. The next step is to provide the data for inclusion in the database, which will be completed by the end of 2021.

4 SCHEME ADVISORY BOARD

- 4.1 The last reported meeting of the Advisory Board was 19th May and was reported to Joint Committee and Board on 10 June. There are no additional agendas or bulletins available on scheme Advisory Board website.

5 TRAINING OPPORTUNITIES

- 5.1 The LGPS officers group is currently drafting the agenda for the annual training event hosted by them. The event will be virtual and will be held on 6th October (Governance and Investments) and 29th

October (Pensions Admin). Once the agendas are finalise information will be circulated to all members.

- 5.2 The annual Local Government Chronicle (LGC) investment seminar is due to take place in Edinburgh on 21-22 October. The information has been circulated to all Members with request to let Kirsty Robb know by 20th September if you wish to attend. Places are usually unlimited for the Fund.
- 5.3 Officers continue to monitor other training opportunities and these will be shared with the Committee and Boards as they become available.

6 FUTURE MEETINGS

- 6.1 The dates of future meetings are given below for information

Joint Pension Fund Committee and Pension Fund Board

- Wednesday 20th October 2021 (Annual Accounts sign off)
- Tuesday 14 December 2021
- Thursday 17 March 2022
- Wednesday 29 June 2022

Pension Fund Investment Performance Sub Committee

- Monday 27 September 2021
- Monday 22 February 2022
- Tuesday 28 June 2022

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