

**SCOTTISH BORDERS COUNCIL**

**ACTION SHEET MASTER COPY**

**AUDIT and SCRUTINY COMMITTEE 2021/22**

Notes:-

1. Paragraphs Marked with a \* require full Council approval before action can be taken
2. Items for which no actions are required are not included

TITLE	DECISION REQUIRING ACTION	DIRECTORATE/ SECTION	RESPONSIBLE OFFICER	STATUS
<b>23 November 2020</b>				
Internal Audit Work to October 2020	<b>AGREED to request that the Executive Director Finance &amp; Regulatory write to the Chief Executive NHS Borders to encourage sign-off at the earliest opportunity of the SLA relating to the Community Equipment Service.</b>	Finance & Regulatory	David Robertson	In progress.
<b>10 May 2021</b>				
Minute 8 March 2021	<b>AGREED to add Treasury Management refresh training on 22 November 2021 to the Action Tracker.</b>	Finance & Regulatory	David Robertson	In progress; 22 November 2021 agreed with Treasury Management Advisor
Audit and Scrutiny Committee Annual Report 2020/21	<b>AGREED that the Audit and Scrutiny Committee Annual Report 2020/21 be presented to the Council.</b>	Audit & Risk	Jill Stacey	Presented to Council meeting on 27 May 2021 by the Chair of A&SC. Complete
Internal Audit Work to March 2021	<b>AGREED that, in respect of the Learning Disabilities Service Financial Management recommendation, an update with detail of progress be presented to the Audit and Scrutiny Committee in four months' time.</b>	Audit & Risk	Jill Stacey	Internal Audit follow-up underway 20 September 2021 proposed for update on progress
Internal Audit Annual Assurance Report 2020/21	<b>AGREED that an ICT Cyber security update report be brought back to the Audit and Scrutiny Committee.</b>	Finance & Regulatory	David Robertson	20 September 2021 proposed for ICT Cyber Security update report
Counter Fraud Annual Report 2020/21	<b>AGREED TO RECOMMEND to Council that as the Counter Fraud Officer post has been vacant since December 2020 that the Chief Executive takes the appropriate urgent action to fill this role.</b>	Chief Executive	Netta Meadows	In progress
Annual Assurance Statement 2020/21 to the Scottish Housing Regulator	<b>AGREED that an update report be presented to Audit and Scrutiny Committee outlining progress in the areas set out in Appendix B to the report in six months' time.</b>	Customer & Communities	Jenni Craig	22 November 2021 proposed for Update report on progress