

Common Good Fund: Application Form for 2019/20*

*Please note this is a fund of last resort – you will need to demonstrate to the Common Good Fund Committee that you have tried to secure funding from other sources.

Applicant Group/Organisation:	Kelso in Bloom – sub committee of Kelso Community Council
Name of your project:	Community litter picks
The name of the Common Good Fund that you are applying to:	Kelso

Summarise what you want to use this funding for *(max. 100 words)*

(i.e. will it increase access, improve quality of life etc.)

Kelso in Bloom hold numerous community litter picks throughout the year and would like to purchase additional litter picks to be able to offer them to individuals who wish to carry out their own community litter picks on a weekly basis in a specific area of the town.

Tell us how your activity/project will make a difference to your organisation and how it will benefit the residents of the former Burgh *(max. 200 words)*

Tell us what activities you plan to carry out and how you will deliver it.

It is unfortunate that people continue to drop litter anywhere and we would like to collect this to ensure the town is looking at its best for the population of Kelso and visitors.

Tell us how your project will be sustainable in the future *(max. 100 words)*

We will continue to hold regular community litter picks which will be advertised and give those individuals who wish to litter pick in a specific area on a weekly basis their own litter pick to enable them to keep the area litter free.

Expenditure: Please tell us how much money you need for the entire activity/project (you may be asked to provide up to 3 quotes to support your application)

Item of Expenditure	Cost (£)
To purchase 30 litter picks	£300.00
To purchase a supply of black bags	£30.00
Total Expenditure	£330.00
How much would you like from the Common Good Fund?	£330.00
Please supply a copy of your signed & dated Annual Accounts or Projected Financial Plan	Attached

Have you received funding in the last 5 years from Scottish Borders Council or any other external funders? If so, please detail the fund name, the amount and the purpose of the grant.		
Fund	Amount	Purpose
N/A		

Tell us about your own fundraising or how you have secured other funding for this project.		
	Amount	Purpose
Sainsbury's bag packs twice a year but now suspended due to Covid	£1200 annually	To help purchase annual bedding plants
Annual donation from Charity Begins at Home	£1000 annually	To help purchase annual bedding plants
Donations from organisations and people	£500 annually	To help purchase annual bedding plants
Donation of plants and soil conditioner from various traders	??	

Individual/Group/Organisation details:	
Contact Name:	Shirley A Redgrave
Position in Group/Org: (if appropriate)	Secretary Kelso Community Council and Treasurer Kelso in Bloom
Home Address:	Pinnaclehill Lodge Sprouston Road Kelso
Post Code:	TD5 8ES
Telephone Number:	01573 219111
Email Address:	kelsocommunitycouncil@gmail.com
Date:	1 November 2020

Signature:	
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What does your organisation do and who does it support? If appropriate. (max. 100 words)

Tell us what your group does, the activities it undertakes and in what way it benefits the community.

Write here ...

Kelso in Bloom purchases and maintains the annual bedding plants at the Memorial Garden, Coldstream entrance, Bridge End, Rose Lane and Jedburgh entrance to the town.

It also co-ordinates and helps maintain the provision of the annual bedding plants in the Square and various containers throughout the town.

Kelso in Bloom works with the pupils from Kelso High School undertaking the Duke of Edinburgh project and also works with the local Girl Guides assisting with litter picks.

Kelso in Bloom holds numerous community litter picks throughout the year.

Equalities

Do you have an Equal Opportunities Policy or Equality Statement? Yes x No

Explain how your project complies with the obligations contained in the Equality Act 2010

Community litter picks are open to all individuals and children are welcome with the supervision of adults.

Safeguarding

Does your idea/project involve work with children, young people under the age of 18 or vulnerable adults? Yes X No

If yes what safeguarding policies do you have in place and how often are these reviewed? Please provide a copy of these or give full details below.

Write here...

Kelso in Bloom submits a Risk Assessment annual to the insurance company to cover maintenance and litter picks.

Permissions

Does your project involve work to a building or land? **Yes**

If yes do you have the following? (please tick relevant)

- A lease agreement (Date of lease _____ and duration _____ years)
- Written permission of owner
- Planning permission (Reference No. _____)

Common Good Funds

Common Good Funds in Scotland originated in the 15th century and are the assets and income of some of the former Burghs. They can represent a substantial portfolio of land, property, some moveable items and investments and by law continue to exist for the benefit of the inhabitants of the former Burghs to which they relate. Scottish Borders Council is the owner of these Funds and each Fund has a sub-committee comprising the relevant local Councillors who make the decisions on the management of the Fund's assets and approval of any requests for funding (up to a limit of £20,000 above which full Council approval is required).

If you are successful in being awarded Common Good Funds, you will be asked to complete a monitoring & evaluation form when your project is complete or within 1 year of receiving funding. Future applications will not be considered until this has been received and the Common Good Fund Sub-Committee are satisfied with the evaluation you have provided.