



## SCOTTISH BORDERS LICENSING BOARD

### Licensing (Scotland) Act 2005, Section 29 APPLICATION FOR VARIATION OF PREMISES LICENCE

*If you are completing this form by hand, please write legibly in block capitals using ink*

#### Question 1

*Please provide the name, address, postcode, date and place of birth, and contact telephone number of the current Licensee.*

Co-operative Group Food Ltd  
1 Angel Square  
Manchester  
M60 0AG  
T: 0141 333 0636 (AGENT)

#### Question 2

*Please provide full name, address, postcode and \*licence number of the premises (\*if known)*

Co-op  
Jewellers Wynd  
38 High Street  
Jedburgh  
TD8 6DQ

#### Question 3

*Do you propose to vary any of the information contained in the operating plan contained in the licence application?*

YES / ~~NO~~

**Where the proposed variation affects the current operating plan, please submit an operating plan including the proposed variations.**

*(if YES, please give details of the proposed variation below) (continue on a separate sheet if necessary)*

Amend the box at Q5(f) to read:

The sale of food, non-food items and other household goods and the provision of ancillary consumer services within and outwith licensed hours.

Home deliveries may be provided to customers. Alcohol will only be delivered in terms of and in compliance with the relevant provisions of the Licensing (Scotland) Act 2005.

**Question 4**

Do you propose a variation to the layout plan contained in the licence? ~~YES~~ NO\*

**Where the proposed variation affects the current layout plan, please submit 5 sets of plans showing the proposed new layout of the premises.**

*(if YES, please give details of the proposed variation below) (continue on a separate sheet if necessary)*

**Question 5**

Do you propose to vary any other information contained or referred to in the licence, including an addition, deletion or other modification? ~~YES~~ / NO\*

*(if YES, please give details of the proposed variation below) (continue on a separate sheet if necessary)*

**VARIATION TO SUBSTITUTE NEW PREMISES MANAGER**

**Question 6**

Please provide details below of the name, address and personal licence number of the EXISTING Premises Manager.

***Proposed Premises Manager***

Name and telephone number

Date and place of birth

[Empty text box for date and place of birth]

Contact address, including postcode

[Empty text box for contact address]

Email address

[Empty text box for email address]

Personal licence

Date of issue	Name of Licensing Board issuing	Reference number of personal licence

Is the variation in respect of Question 6 to take effect during the application period? YES/NO\*

If the answer to the above question is NO, please provide below the date from which the variation is to take effect.

[Empty text box for date of variation]

**DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT**  
If signing on behalf of the applicant please state in what capacity.

The contents of this Application are true to the best of my knowledge and belief.

Signature [Redacted] ..... \* (see note below)

Date .....25/03/2020.....

Capacity ..... ~~APPLICANT~~ /AGENT (delete as appropriate)

Telephone number and email address of signatory [Redacted]

**\* Data Protection Act 1998**

The information on this form may be held on an electronic public register which may be available to members of the public on request.

<b><i>I have enclosed the relevant documents with this application – please tick the relevant boxes</i></b>	
<b><i>Premises Licence</i></b>	
<b><i>Operating Plan**</i></b>	x
<b><i>Layout plans**</i></b>	
<b><i>Planning certificate</i></b>	
<b><i>Building standards certificate</i></b>	
<b><i>Food hygiene certificate</i></b>	

\*\* Where the proposed variation affects the current layout plan, please submit 7 sets of plans showing the proposed new layout of the premises. Where the proposed variation affects the current operating plan, please submit an operating plan including the proposed variations.

Variations involving structural alterations should submit the relevant Section 50 certificates with their application.

<b>For use by the Licensing Board only Application checklist</b>	
<b>Date received</b>	<b>Documents</b>
<b>Fee amount</b>	<b>Premises Licence</b>
<b>Receipt number</b>	<b>Operating Plan</b>
<b>Received by (INITIALS)</b>	<b>Layout Plans</b>
<b>Consideration date</b>	<b>Planning Certificate</b>
<b>Last date for consideration</b>	<b>Building Standard Certificate</b>
<b>Date of initial hearing</b>	<b>Food Hygiene Certificate</b>
<b>Date of any modification hearing</b>	
<b>Date granted/refused (delete as appropriate)</b>	