



#yourpart



## Common Good Fund: Application Form for 2019/20\*

\*Please note this is a fund of last resort – you will need to demonstrate to the Common Good Fund Committee that you have tried to secure funding from other sources.

<b>Applicant Group/Organisation:</b>	
<b>Name of your project:</b>	
<b>The name of the Common Good Fund that you are applying to:</b>	

**Summarise what you want to use this funding for** *(max. 100 words)*

(i.e. will it increase access, improve quality of life etc.)

Write here ...

**Tell us how your activity/project will make a difference to your organisation and how it will benefit the residents of the former Burgh** *(max. 200 words)*

Tell us what activities you plan to carry out and how you will deliver it.

Write here ...

**Tell us how your project will be sustainable in the future** *(max. 100 words)*

Write here ...

**Expenditure: Please tell us how much money you need for the entire activity/project (you may be asked to provide up to 3 quotes to support your application)**

<b>Item of Expenditure</b>	<b>Cost (£)</b>
<b>Total Expenditure</b>	
<b>How much would you like from the Common Good Fund?</b>	
<b>Please supply a copy of your signed &amp; dated Annual Accounts or Projected Financial Plan</b>	

**Have you received funding in the last 5 years from Scottish Borders Council or any other external funders? If so, please detail the fund name, the amount and the purpose of the grant.**

<b>Fund</b>	<b>Amount</b>	<b>Purpose</b>

**Tell us about your own fundraising or how you have secured other funding for this project.**

	<b>Amount</b>	<b>Purpose</b>

**Individual/Group/Organisation details:**

<b>Contact Name:</b>	
<b>Position in Group/Org:</b> (if appropriate)	
<b>Home Address:</b>	
<b>Post Code:</b>	
<b>Telephone Number:</b>	
<b>Email Address:</b>	
<b>Date:</b>	
<b>Signature:</b>	

**What does your organisation do and who does it support? If appropriate. (max. 100 words)**

Tell us what your group does, the activities it undertakes and in what way it benefits the community.  
Write here ...

**Equalities**

**Do you have an Equal Opportunities Policy or Equality Statement? Yes  No**

**Explain how your project complies with the obligations contained in the Equality Act 2010**

**Safeguarding**

**Does your idea/project involve work with children, young people under the age of 18 or vulnerable adults? Yes  No**

**If yes what safeguarding policies do you have in place and how often are these reviewed? Please provide a copy of these or give full details below.**

**Write here...**

**Permissions**

**Does your project involve work to a building or land? Yes  No**

If yes do you have the following? (please tick relevant)

- A lease agreement (Date of lease \_\_\_\_\_ and duration \_\_\_\_\_ years)
- Written permission of owner
- Planning permission (Reference No. \_\_\_\_\_ )

## Common Good Funds

Common Good Funds in Scotland originated in the 15th century and are the assets and income of some of the former Burghs. They can represent a substantial portfolio of land, property, some moveable items and investments and by law continue to exist for the benefit of the inhabitants of the former Burghs to which they relate. Scottish Borders Council is the owner of these Funds and each Fund has a sub-committee comprising the relevant local Councillors who make the decisions on the management of the Fund's assets and approval of any requests for funding (up to a limit of £20,000 above which full Council approval is required).

If you are successful in being awarded Common Good Funds, you will be asked to complete a monitoring & evaluation form when your project is complete or within 1 year of receiving funding. Future applications will not be considered until this has been received and the Common Good Fund Sub-Committee are satisfied with the evaluation you have provided.