




SCOTTISH BORDERS HEALTH & SOCIAL CARE INTEGRATION JOINT BOARD AUDIT COMMITTEE: Action Tracker

Meeting held 17 December 2018

Agenda Item: Strategic Risk Register


Action Number	Reference in Minutes	Action	Action by:	Timescale	Progress	RAG Status
2	5	The SCOTTISH BORDERS HEALTH AND SOCIAL CARE INTEGRATION JOINT BOARD AUDIT COMMITTEE agreed:- (b) To receive a review of the IJB Strategic Risk Register on at least an annual basis;	Rob McCulloch-Graham / Jill Stacey	February 2020	In Progress: annual review of IJB Strategic Risk Register scheduled in the workplan for the Audit Committee for February each year to reflect the timing of IJB review in June and December each year.	
3	5	The SCOTTISH BORDERS HEALTH AND SOCIAL CARE INTEGRATION JOINT BOARD AUDIT COMMITTEE agreed:- (c) To request that the IJB Full Board review the IJB Strategic Risk Register on a six monthly basis.	Rob McCulloch-Graham / Louise Ramage	December 2019	In progress: Risk Register added to IJB Business Plan for review in June and December each year. Update: The Risk Register review report was approved in October 2019 (delayed from June 2019) and further risk review to be reported in December 2019 to IJB; intend to follow the recommended cycle next year.	

Agenda Item: Accounts Commission Report November 2018: Health and Social Care Integration Update on Progress

Action Number	Reference in Minutes	Action	Action by:	Timescale	Progress	RAG Status
4	7	<p>The SCOTTISH BORDERS HEALTH AND SOCIAL CARE INTEGRATION JOINT BOARD'S AUDIT COMMITTEE:</p> <p>(a) Noted the publication by Accounts Commission carried out by Audit Scotland on the progress with integration 'Health and Social Care Integration – An Update on Progress'.</p> <p>(b) Agreed the proposal to report to a future meeting of IJB any lessons and actions required within Scottish Borders Health and Social Care IJB as a result of the report.</p>	Rob McCulloch-Graham / Louise Ramage	2019	<p>In progress: Item on Action Plan arising from Ministerial and Self-Evaluation reviews IJB meeting to be scheduled.</p> <p>Update: Agreement that, considering wider ministerial and self-evaluation reviews in May 2019, the combination of action trackers into a master document should be created as an opportunity for Audit Committee to scrutinise and challenge the performance against action plans.</p>	

Meeting held 5 June 2019




Agenda Item: Audit Scotland Report March 2018 – Auditing Best Value – Integration Joint Boards

Action Number	Reference in Minutes	Action	Action by:	Timescale	Progress	RAG Status
8	8	<p>The SCOTTISH BORDERS HEALTH AND SOCIAL CARE INTEGRATION JOINT BOARD AUDIT COMMITTEE agreed at a future IJB Audit Committee meeting to review the key points relating to health and social care integration within the Scottish Borders Council Best Value Assurance Report, when published, within the context of Scottish Borders IJB.</p>	Jill Stacey	end 2019	<p>In progress: The Scottish Borders Council Best Value Assurance Report is expected to be published in October 2019. Scheduled in the workplan for the Audit Committee for November 2019.</p>	

Meeting held 12 August 2019

Agenda Item: Final Audited Annual Report and Statutory Accounts 2018/19 for the Scottish Borders Health and Social Care Integration Joint Board

Action Number	Reference in Minutes	Action	Action by:	Timescale	Progress	RAG Status
9	6	The SCOTTISH BORDERS HEALTH AND SOCIAL CARE INTEGRATION JOINT BOARD AUDIT COMMITTEE recommended the independent auditor's 2018/19 Annual Audit Report (AAR) is submitted to the IJB for approval at its meeting on 14 August 2019 along with the Statutory Accounts 2018/19 for approval.	Rob McCulloch-Graham / Mike Porteous	September 2019	Complete: Approved at IJB 14 August 2019	

KEY:	
	Overdue / timescale TBA
	<2 weeks to timescale
	>2 weeks to timescale
Blue	Complete – Items removed from action tracker once noted as complete at each H&SC IJB Audit Committee meeting