

**SCOTTISH BORDERS COUNCIL**

**ACTION SHEET MASTER COPY**

**AUDIT and SCRUTINY COMMITTEE 2018/19**

Notes:-

1. Paragraphs Marked with a \* require full Council approval before action can be taken
2. Items for which no actions are required are not included

TITLE	DECISION REQUIRING ACTION	DIRECTORATE/ SECTION	RESPONSIBLE OFFICER	STATUS
<b>25 June 2018</b>				
National Performance Reports by Audit Scotland	<b>(b) AGREED the proposed schedule for presentation of the National Performance Reports by Audit Scotland.</b>	Assets & Infrastructure	Service Director Assets and Infrastructure	Minute 14 February 2019: reports be presented to the Audit and Scrutiny Committee on 11 March 2019 on :- (i) Issues raised within Audit Scotland's National Performance Reports in monitoring the safety of buildings, structures and bridges in the Scottish Borders.
<b>23 August 2018</b>				
Delivery of the IT Strategy and Plan within Scottish Borders	<b>(b) AGREED that Members would check the private report on the ICT Review which had been considered by Council in March 2016 and send any questions to the Chief Financial Officer and Service Director Customer and Communities in advance of another meeting of Audit and Scrutiny to consider the delivery of the Council's IT Strategy and Plan.</b>	n/a	Members	Added to Scrutiny Work Programme for presentation to 18 April 2019
<b>1 November 2018</b>				
Cove Car Park Petition	<b>AGREED to refer the issues raised by the Cove Car Park petition to the Service Director Assets &amp; Infrastructure to carry out the following work:</b> <b>(a) Introduce the new TRO proposing a restriction on vehicle size to under 3.5 tonnes and a time limit for parking of 48 hours;</b> <b>(b) include the Cove road in the proposed review of speed limits due to start in Summer 2019, with the aim of reducing the speed limit on the road to 30mph;</b> <b>(c) ensure the signage "Unsuitable for HGV/buses" and "No Through Road" be erected as soon as possible;</b>	Asset and Infrastructure	Service Director Asset & Infrastructure	Minute 14 February 2019: Reports be presented to the Audit and Scrutiny Committee on 11 March 2019 on (ii) actions taken with regard to the Cove Car Park Petition.

	<p>(d) review the current layout of the car parking spaces to ascertain if further spaces could be made, including a turning area for large vehicles e.g. the refuse lorry;</p> <p>(e) consider erecting a “Slow pedestrians” sign;</p> <p>(f) seek clarification on the ownership of the car park; and</p> <p>(g) consider options for permitted parking for residents, liaising with Mr Payne and Cove residents on the way forward.</p>			
TITLE	DECISION REQUIRING ACTION	DIRECTORATE/ SECTION	RESPONSIBLE OFFICER	STATUS
<b>14 February 2019</b>				
Treasury Management Strategy 2019/20	<b>AGREED that the final report be updated to reflect amendments at 4.1(a) and charts at 4.2(b) and 4.2(f) discussed and circulated to Audit and Scrutiny Members prior to presentation to Council for approval.</b>	Finance	Chief Financial Officer	Complete – additional meeting of Audit and Scrutiny Committee held on 26 February 2019
Treasury Management Strategy 2019/20	<b>Members also requested a further treasury management training session prior to the September meeting, Ms Stacey and Mr Robertson would liaise regarding outwith the meeting.</b>	Finance	Chief Financial Officer	The Pensions and Investments Manager is liaising with the Council’s Treasury Management Adviser to arrange a date; provisionally 25 November 2019 at Informal Session prior to considering the Mid-Term Treasury Management Performance Report 2019/20 in formal business.
Risk Management in Services – Regulatory Services directorate	<b>To request a further briefing session on managing information.</b>	Regulatory Services	Service Director Regulatory Services	To be added to programme of Members briefings.