





SCOTTISH BORDERS HEALTH & SOCIAL CARE INTEGRATION JOINT BOARD AUDIT COMMITTEE: Action Tracker

Meeting held 19 March 2018


Agenda Item: Matters Arising – Community Transport




Action Number	Reference in Minutes	Action	Action by:	Timescale	Progress	RAG Status
1	4.1	Mr David Davidson sought sight of the community transport information referred to in minute 5 on page 3. Mr Robert McCulloch-Graham advised that he would chase up the matter outwith the meeting.	Robert McCulloch-Graham	30.04.18		

Agenda Item: Internal Audit Annual Plan 2018/19

Action Number	Reference in Minutes	Action	Action by:	Timescale	Progress	RAG Status
2	6	The SCOTTISH BORDERS HEALTH AND SOCIAL CARE INTEGRATION JOINT BOARD AUDIT COMMITTEE noted the annual plan and agreed to undertake a self evaluation session at the end of the June meeting.	Jill Stacey	29.06.18	In progress: Session arranged for the end of the June Audit Committee meeting.	

Agenda Item: Any Other Business – Meeting Cycle

Action Number	Reference in Minutes	Action	Action by:	Timescale	Progress	RAG Status
3	8.2	The SCOTTISH BORDERS HEALTH AND SOCIAL CARE INTEGRATION JOINT BOARD AUDIT COMMITTEE agreed to move to a quarterly meeting cycle and undertake an extra meeting in December.	Iris Bishop	30.04.18	Complete: Date of 17 December advised to IJB Audit Committee members.	

KEY:	
	Overdue / timescale TBA
	<2 weeks to timescale
	>2 weeks to timescale
Blue	Complete – Items removed from action tracker once noted as complete at each H&SC Integration Joint Board meeting