

**SCOTTISH BORDERS COUNCIL**  
**TWEEDDALE AREA FORUM**  
**PARKING SUB-COMMITTEE**

MINUTE of the MEETING of the  
TWEEDDALE AREA FORUM, PARKING  
SUB-COMMITTEE held in the Council  
Offices, Rosetta Road, Peebles on 20 April  
2015 at 4.00 p.m.

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Present:- Councillors S. Bell (Chairman), K. Cockburn, Community Councillor A. Stewart,  
Mr M Macdonald.  
Apologies:- Councillors W. Archibald, G. Logan.  
In Attendance:- Team Leader – Road Safety/Traffic Management (J. McQuillin), Democratic  
Services Officer (K. Mason).

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**OBJECTIVES OF THE SUB-COMMITTEE/SURVEY PROPOSAL/FINANCING SURVEY**

1. The Chairman reminded the Sub-Committee of the decisions which had been agreed at the meeting of the Tweeddale Area Forum held on 27 November 2013. The Team Leader – Road Safety/Traffic Management tabled a paper giving background information advising that the new charges were implemented on 12 May 2014 and in line with item (d) in the minute of the Tweeddale Area Forum of 27 November 2103, a one year operational trial period was to be undertaken and combined with a consultation survey undertaken by the Environment & Infrastructure, Network Section (now Commercial Services, Network Section). It was explained that SBC Parking Staff made regular checks of the car parks and the results in the tables within the report were likely to be confirmed by any car park survey. Whilst the Tweeddale Area Forum decision recommended only a consultation survey, it was felt that due to the length of stay problems, a reduced parking survey should also be undertaken to gauge the effects in surrounding streets.
2. The survey company had been approached to obtain updated indicative parking survey costs and these were as follows:-
  - £ 3,600 + VAT for a direct repeat of the surveys previously undertaken
  - £ 3,450 + VAT for a direct repeat of the surveys previously undertaken, though reducing survey period by 1-hr each day
  - £ 2,900 + VAT for the on-street element only
  - £ 2,800 + VAT for the on-street element only, though reducing survey period by 1-hr each day

There was a current surplus in the Peebles Pay and Display account of some £13,500 but any expenditure on a survey would be subject to approval of the Tweeddale Area Forum. During the discussions which took place Members agreed no survey be undertaken in relation to on-street parking as a working group was already investigating this on a borders-wide basis. Concern was expressed at the lack of clarity in relation to the signage in the car parks.

**DECISION**  
**AGREED that**

- (a) the next meeting would be held at 4.00 p.m. on Wednesday 13 May 2015 within the Council Offices, Rosetta Road, Peebles;**
- (b) the Team Leader – Road Safety/Traffic Management ask for a firm quotation for a reduced off-street parking survey;**
- (c) a consultation survey along the lines of that undertaken in 2014 comprising of up to six questions be conducted and Members of the Sub-Group bring back with them to the next meeting appropriate questions for the survey ; and**
- (d) Members of the Sub-Group bring back with them to the next meeting suggestions for improving signage within the car parks.**

*The meeting concluded at 4.50 p.m.*