

Chief Executive
11 SEP 2017

Democratic Services



**LAUDER COMMON GOOD FUND
APPLICATION FOR FINANCIAL ASSISTANCE**

<p><u>Applicant Details</u> Name and Address of Applicant/Organisation: Telephone No:</p>	<p>Lauder Amateur Dramatics Society Per Alison Mason, Treasurer 28 Moffat Place North Berwick EH39 4SD 07714 303064</p>
<p>Address to which payment should be made:</p>	<p>As above</p>
<p><u>Activities</u> Please supply a brief description of the activities of your organisation and the benefits it brings to the local community:</p>	<p>We are a small amateur dramatics society who put on an annual show in March in Lauder Public Hall, over 4 nights. We do this purely to provide several nights of entertainment for the village. We set up the hall as a bistro style café and provide cheese, biscuits and a free glass of wine for the ticket money - £10 per person. We buy as many of our props, food and wine as locally as possible.</p>
<p><u>Assistance Requested</u> Please indicate the sum requested and the purpose for which it will be used:</p>	<p>Last year we could not put on a show due to cast illness, so our bank balance is extremely low. We are however now ready to put on a production in March 2108. The staging for our shows is extremely expensive, even although we build the set ourselves which is a large undertaking every year. We very rarely make a profit, and often make a loss, but do not put on the show as a money making venture. 2016 accounts show a profit, but only because of donations, and we cannot ask small businesses for these year on year. However, costs are rising and we have already last year raised our ticket price. We would seek £500 to help cover the cost of staging, costumes etc.</p>
<p>When will the donation be required:</p>	<p>Prior to March 2018.</p>
<p>If this is a one-off project then please give the following details – Date (s): Estimated total cost: Funds already raised by applicant's own efforts: Funds raised or expected to be raised from other</p>	<p>The show will run from Wednesday 14th of March 2018, but we need to hire the hall from 3rd – 18th March to build the set, rehearse etc. We have an affiliation with LiveBorders to offset the cost of hall hire, but last year it increased its charge to us for £25 to £50 and decreased our benefit from 25% to 20%. The show normally costs approximately £3,500 but this year we estimate over £4000 due to spiralling costs of hall hire, staging etc. We have a very small balance of funds in the bank, £1500 approximately, which has decreased year on year due to increased costs.</p>

sources (please state sources):	Normal funds raised each year from ticket sales, wine sales, raffle cover these costs on some years, and on others we make a loss. Wine sales have decreased in recent years due to driving laws so we do not expect to cover our costs this year.
<u>Other information</u> If you have other information which you feel is relevant to this application please provide details including details of any previous assistance given:	We have previously asked local business for sponsorship and have raised several hundred pounds but we do not feel we can approach the same small business year on year.
<u>Declaration</u> I hereby make application for assistance as set out above and certify that the information I have provided is accurate Signed: Position Held: Treasurer Date: 7 th September 2017	
Note: All applications from organisations MUST be accompanied by a copy of the latest audited accounts	
This completed form, accounts and any supporting details should be submitted to Pauline Bolson, Democratic Services Officer, Scottish Borders Council, Council Headquarters, Newtown St Boswells, TD6 0SA. Telephone 01835 826503.	

LAUDER AMATEUR DRAMATICS SOCIETY									
PRODUCTION 2016									
	fees	stage & props	food	drink	stationery	balance at bank 31 August 2015	lights	balance at bank 31 August 2016	sundries total
EXPENDITURE									
SBC affiliation fee 010541	25.00								
G Millar scripts/perf rights 010542					157.00	98.00			25.00
SBC refund									255.00
G Millar scripts 010543					66.50				-30.00
M Douglas scripts 010544					11.60				66.50
SBC drinks licence 010545	10.00								11.60
A Mason performance rights 010546						86.00			10.00
A Mason costumes for doll/soldier/clown 010548		89.94							86.00
B Mason costumes bear etc 010547		98.19							89.94
B Mason B&Q wood for stage 010549		201.32							98.19
G Millar fairy dress and leggings cash		44.12							44.12
G Millar paper/painter etc - cash					15.00				15.00
First Night insurance 010550	231.10								231.10
Invision printing 010551					91.13				91.13
K Nelson props/paint 010552		85.84							85.84
F McDonald wine measures 010553									12.00
T Combe lights - cash						300.00			12.00
M Wheelans garage storage annual charge cash									250.00
Les Douglas 010554				46.23					46.23
J Cochrane 010555				52.93					52.93
B Mason 010557 staging/cage/food etc		258.20	184.73						442.93
A Mason props/raffle books etc 010558		136.30							136.30
A Lewis 010559 wine and props		19.00		315.08					334.08
SBC hall hire							503.25		503.25
A Mason - keystore bill - 010560			59.21						59.21
B Mason script for 2017					17.14				17.14
GM for photocopying					20.00				20.00
SCTDA affiliation fee	30.00								30.00
	296.10	932.91	243.94	414.24	378.37	184.00	503.25	300.00	262.00
									3,484.81

The above accounts are in accordance with Books and Records submitted to us.

W. H. W. W.

MICHAEL REVELS & CO
ACCOUNTANTS
LADHOPE VALE HOUSE
GALASHIELS
TD1 1BT

5