
Monitoring Report for 12 Months to 31 March 2016

Report by the Chief Financial Officer

Duns Common Good Sub Committee

2 June 2016

1 PURPOSE AND SUMMARY

- 1.1 This report provides the details of the income and expenditure for the Duns Common Good Fund for the year 2015/16 including balance sheet values at 31 March 2016 and proposed budget for 2016/17.**
- 1.2 Appendix 1 provides the actual income and expenditure for 2015/16. This shows a deficit of £2,219 and a projected deficit of £2,632 for 2016/17.
- 1.3 Appendix 2 provides a balance sheet value to 31 March 2016. It shows a decrease in the reserves of £2,219, representing the deficit incurred in the year.
- 1.4 Appendix 3 provides a breakdown of the property portfolio showing property expenditure to 31 March 2016.

2 STATUS OF REPORT

- 2.1 Due to the timing of this meeting, it has not been possible to incorporate consultation comments from mandatory consultees. Any responses received will be made available at the meeting.

3 RECOMMENDATIONS

- 3.1 It is recommended that the Common Good Sub Committee:**
 - (a) Notes the actual income and expenditure for 2015/16 in Appendix 1;**
 - (b) Agrees the proposed budget for 2016/17 as shown in Appendix 1;**
 - (c) Notes the final balance sheet value to 31 March 2016 in Appendix 2; and**
 - (d) Notes the summary of the property portfolio in Appendix 3.**

4 BACKGROUND

4.1 This report provides the Committee with financial information for the period to 31 March 2016 and proposed budgets for 2016/17. The report also contains a projected balance sheet for the Common Good Fund to 31 March 2017.

5 FINANCIAL POSITION 2015/16

5.1 Appendix 1 provides detail on income and expenditure for the 2015/16 financial year.

5.2 **Income & Expenditure – Rental Income**

There is no rental income due from the Duns Common Good properties.

5.3 **Income & Expenditure – Non-Property Related Income**

The final outturn shows a total of £67 which relates to interest earned on cash deposited with Scottish Borders Council. The annual rate of interest applied to the cash deposits is 0.36%.

5.4 **Income & Expenditure – Property Expenditure**

The final outturn shows a total spend of £1,715 including £761 Legal expenses and £734 rates costs relating to the South Street property. As no income is derived from this property, these costs continue to erode the resources of the Common Good Fund.

5.5 **Income & Expenditure – Grants & Other Donations**

There were no grants and other donations distributed to 31 March 2015. There are currently no other outstanding commitments.

5.6 Appendix 2 provides the balance sheet value at 31 March 2016 and a projected balance at 31 March 2017.

5.7 **Balance Sheet – Fixed Assets**

Appendix 3 shows the values of the individual properties at 31 March 2015, depreciation charges 2015/16 and value at 31 March 2016. The property at 10 South Street is fully depreciated and has a net book value of nil. As Council Officers have been unable to establish a formal legal title to these subjects, the property is subject to a proposed transfer to the Queen's & Lord Treasurer's Remembrancer (QLTR). It is anticipated that upon this transfer, the property will be sold with the QLTR retaining all proceeds net of valuation costs incurred by Duns Common Good which will be refunded.

5.8 The value of the land amounts to £2,500 as detailed in Appendix 3 and attracts no depreciation charge.

5.9 **Balance Sheet – Cash Balance**

The cash held by the fund is £17,302, an in year net decrease of £2,219. The cash movement for 2015/16 is as follows:

Cash Balance at 1 April 2015	£
Opening Balance at 1 April 2015	19,521
Deficit for year from Income & Expenditure Statement	(2,219)
Closing Balance at 31 March 2016	17,302

6 IMPLICATIONS

6.1 Financial

There are no further financial implications other than those explained above in Section 4.

6.2 Risk and Mitigations

Subject to the outcome of the transfer of No. 10 South Street as detailed in paragraph 5.7, there is a continued risk of maintaining the property, incurring related costs with no rental income being generated.

6.3 Equalities

It is anticipated that there are no adverse equality implications arising from the proposals contained in this report.

6.4 Acting Sustainably

Whilst there are no economic, social or environmental effects arising from the proposals contained in this report, there are, through the activities reported upon, positive impacts upon the economy through protection of employment, positive impacts upon the quality of community life and improvements in local amenities and nurturing of local talent. The potential improvement in levels of income through the use of the new investment fund will act to make the Common Good Fund more sustainable in the future.

6.5 Carbon Management

There are no effects on carbon emissions arising from the proposals contained in this report.

6.6 Rural Proofing

There are no effects on rural proofing arising from the proposals contained in this report.

6.7 Changes to Scheme of Administration or Scheme of Delegation

There are no changes required to the Scheme of Administration or Scheme of Delegation arising from the proposals contained in this report.

7 CONSULTATION

- 7.1 The Monitoring Officer, the Chief Legal Officer, the Chief Officer Audit and Risk, the Chief Officer HR and the Clerk to the Council have been consulted and any comments received will be tabled at the meeting.

Approved by

David Robertson
Chief Financial Officer

Signature

Author(s)

Kirsty Robb John Yallop	Capital and Investments Manager Tel: 01835 825249 Senior Finance Officer – Treasury & Investments Tel: 01835 824000 Extn 5933
----------------------------	---

Background Papers:

Previous Minute Reference: Duns Common Good Committee 3 September 2015.

Note – You can get this document on tape, in Braille, large print and various computer formats by contacting the address below. We can also give information on other language translations as well as providing additional copies.

Contact us at Corporate Finance, Council Headquarters, Newtown St Boswells,
Melrose, TD6 0SA.

Tel: 01835 824000

Fax: 01835 825011

Email: treasuryteam@scotborders.gov.uk

DUNS COMMON GOOD FUND

INCOME AND EXPENDITURE 2015/16

	Actuals at 31/03/16 £	Full Year Budget 2015/16 £	Over/ (Under) Spend 2015/16 £	Proposed Budget 2016/17 £	Para Ref	Commentary
Non-Property Related Income						
Interest on Cash deposited with Council	(67)	(77)	10	(61)	4.3	Calculated at 0.36%
Total Income	(67)	(77)	10	(61)		
Property Expenditure						
Property Costs – General	1,715	1,500	215	2,000	4.4	10 South Street
Total Property Expenditure	1,715	1,500	215	2,000		
Grants & Other Donations	0	0	0	0		
Running Costs						
Central Support Service Charge	2,029	2,029	0	2,029		
SBC Grant towards Service Charge	(1,458)	(1,458)	0	(1,458)		
Net Running Costs	571	571	0	571		
Depreciation						
Depreciation Charge	0	0	0	0		
Contribution from Revaluation Reserve	0	0	0	0		
Net impact of Depreciation on Revenue Reserve	0	0	0	0		
Total Net (Surplus)/Deficit for year	2,219	1,994	225	2,632		

DUNS COMMON GOOD FUND

PROJECTED BALANCE SHEET VALUE AT 31 MARCH 2016

	Opening Balance at 01/04/15 £	Movement in Year 2015/16 £	Closing Balance at 31/03/16 £	Projected Balances at 31/03/17 £
Fixed Assets				
Land & Buildings	2,500	0	2,500	2,500
Moveable Assets	0	0	0	0
Feu Duties	0	0	0	0
Total Fixed Assets	2,500	0	2,500	2,500
Current Assets				
Debtors	0	0	0	0
Cash deposited with SBC	19,521	(2,219)	17,302	14,670
	19,521	(2,219)	17,302	14,670
Current Liabilities				
Creditors	0	0	0	0
Net Assets	22,021	(2,219)	19,802	17,170
Funded by: Reserves				
Revenue Reserve	(19,521)	2,219	(17,302)	(14,670)
Capital Reserve	(225)	0	(225)	(225)
Revaluation Reserve	(2,275)	0	(2,275)	(2,275)
Total Reserves	(22,021)	2,219	(19,802)	(17,170)

DUNS COMMON GOOD FUND

PROPERTY PORTFOLIO PERFORMANCE FOR 2015/16
(Actual Income and Expenditure to 31 March 2016)

Fixed Assets	Net Book Value at 31/03/15 £	Deprec'n Charge 2015/16 £	Net Book Value at 31/03/16 £	Actual Rental Income 2015/16 £	Actual Property Expenditure at 31/03/16				
					Repairs £	Rates, Water & Power £	Ins £	Other £	Total £
DN010/01 – Showground Car Park	0	0	0	-	0	0	0	0	0
DN012/01 – South Street	2,550	0	2,500	-	58	804	43	811	1,715
Total	2,550		2,500	-	58	804	43	811	1,715