

# Public Document Pack



## MAJOR CONTRACTS GOVERNANCE GROUP TUESDAY, 1 JUNE 2021

A MEETING of the MAJOR CONTRACTS GOVERNANCE GROUP will be held in the VIA MICROSOFT TEAMS on TUESDAY, 1 JUNE 2021 at 2.00 pm

J. J. WILKINSON,  
Clerk to the Council,

25 May 2021

<b>BUSINESS</b>		
1.	<b>Apologies for Absence</b>	
2.	<b>Order of Business</b>	
3.	<b>Declaration of Interest</b>	
4.	<b>Minute (Pages 3 - 4)</b>  Minute of the Meeting of the Major Contracts Governance Group held on 2 March 2021 to be noted. (Copy attached.)	2 mins
5.	<b>Any Other Items Previously Circulated</b>	
6.	<b>Any Other Items the Chairman Decides are Urgent</b>	
7.	<b>Items Likely To Be Taken In Private</b>  <b>Before proceeding with the private business, the following motion should be approved:-</b>  <b>“That under Section 50A(4) of the Local Government (Scotland) Act 1973 the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 6 of Part 1 of Schedule 7A to the aforementioned Act.”</b>	
8.	<b>Minute (Pages 5 - 8)</b>  Private section of the Minute of the meeting of the Major Contracts Governance Group held on 2 March 2021 to be noted. (Copy attached).	2 mins
	<b>SBc CONTRACTS BUSINESS</b>	
9.	<b>SBc Contracts Trading Operation Update (Pages 9 - 28)</b>	60 mins

	Consider report by Service Director Assets & Infrastructure. (Copy attached).	
	<b>CGI BUSINESS</b>	
10.	<b>CGI Executive Performance Review</b> (Pages 29 - 70)  Consider CGI Performance Review. (Copy attached).	60 mins

#### NOTES

1. **Timings given above are only indicative and not intended to inhibit Members' discussions.**
2. **Members are reminded that, if they have a pecuniary or non-pecuniary interest in any item of business coming before the meeting, that interest should be declared prior to commencement of discussion on that item. Such declaration will be recorded in the Minute of the meeting.**

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**Membership of Committee:-** Councillors M. Rowley (Chair), A. Anderson, G. Edgar, J. A. Fullarton, S. Haslam, E. Thornton-Nicol and T. Weatherston

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Please direct any enquiries to Judith Turnbull Tel No. 01836 826556  
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**SCOTTISH BORDERS COUNCIL  
MAJOR CONTRACTS GOVERNANCE GROUP**

MINUTES of Meeting of the MAJOR  
CONTRACTS GOVERNANCE GROUP held  
Via Microsoft Teams on Tuesday, 2 March  
2021 at 2.00 pm

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Present:- Councillors M Rowley (Chairman), A Anderson, G Edgar, J Fullarton, S Haslam,  
E Thornton-Nicol, T Weatherston.  
Also present: Councillor H Scott.  
In attendance: Service Director Finance and Regulatory, Neighbourhood Area Manager, Chief  
Officer Roads, Chief Officer Audit & Risk, Network Manager, Contracts Manager,  
Commercial Manager, IT Client Manager; Principal External Auditor, J Ewing, J  
Skully and J Hurst (CGI), Democratic Services Officer (J Turnbull).

**1. MINUTE**

1.1 There had been circulated copies of the Minute of the meeting of the Major Contracts  
Governance Group of 3 November 2020.

1.2 It was requested that, in the interest of transparency and accountability, redacted reports  
(or a public report) be available in the public domain. Legal advice would be sought to  
determine if this was appropriate.

**DECISION**

- (a) **NOTED the Minute of the Major Contracts Governance Group of 3 November 2020.**
- (b) **AGREED to request that the Chief Legal Officer advise if redacted reports could be published on the Council's public website.**

**2. PRIVATE BUSINESS**

**AGREED under Section 50A(4) of the Local Government (Scotland) Act 1973 to exclude the public from the meeting during consideration of the business contained in the following items on the ground that they involved the likely Part 1 of Schedule 7A to the Act.**

**SUMMARY OF PRIVATE BUSINESS**

**3. MINUTE**

Members approved the Private Section of the Minute of the Major Contracts Governance Group of 3 November 2020.

**4. SBC CONTRACTS TRADING OPERATION UPDATE**

Members considered a report on the trading and financial position of SBc Contracts for the period to 31 December 2020

**5. CGI EXECUTIVE PERFORMANCE REVIEW**

Members considered the CGI Performance Review.

***The meeting concluded at 4.25 pm***

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