

A MEETING of the CHAMBERS INSTITUTION TRUST will be held in the VIA MICROSOFT TEAMS on WEDNESDAY, 18 NOVEMBER 2020 at 3.00 pm

J. J. WILKINSON,  
Clerk to the Council,

11 November 2020

<b>BUSINESS</b>		
1.	<b>Apologies for Absence</b>	
2.	<b>Order of Business</b>	
3.	<b>Declarations of Interest</b>	
4.	<b>Minute</b> (Pages 3 - 4)  Consider Minute of Meeting held on 6 February 2020. (Copy attached.)	5 mins
5.	<b>Monitoring Report for 12 Months To 31 March 2020 and Proposed Budget for Financial Year 2020/21</b> (Pages 5 - 14)  Consider report by Executive Director, Finance & Regulatory. (Copy attached.)	10 mins
6.	<b>Property Update</b>  Update by Estates Manager and Projects Manager.	30 mins
7.	<b>Any Other Items Previously Circulated</b>	
8.	<b>Any Other Items Which the Chairman Decides Are Urgent</b>	
9.	<b>Items Likely to be Taken in Private</b>  Before proceeding with the private business, the following motion should be approved:-  "That under Section 50A(4) of the Local Government (Scotland) Act 1973 the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in the relevant paragraphs of Part 1 of Schedule 7A to the aforementioned Act."	
10.	<b>Minute</b> (Pages 15 - 16)	

Consider private section of Minute of Meeting held on 6 February 2020. (Copy attached.)	
--	--

#### **NOTES**

- 1. Timings given above are only indicative and not intended to inhibit Members' discussions.**
- 2. Members are reminded that, if they have a pecuniary or non-pecuniary interest in any item of business coming before the meeting, that interest should be declared prior to commencement of discussion on that item. Such declaration will be recorded in the Minute of the meeting.**

---

**Membership of Committee:-** Councillors K. Chapman (Chairman), H. Anderson, S. Bell, S. Haslam, E. Small and R. Tatler

---

Please direct any enquiries to Louise McGeoch Tel: 01835 825005  
Email: [lmcgeoch@scotborders.gov.uk](mailto:lmcgeoch@scotborders.gov.uk)

---