



Minutes of the meeting of the **Health & Social Care Integration Joint Board** held on Monday 28 January 2019 at 2.00 pm in the Council Chamber, SBC HQ

Present:

(v) Cllr S Haslam	(v) Dr S Mather (Chair)
(v) Cllr J Greenwell	(v) Mr D Davidson
(v) Cllr T Weatherston	Mrs N Berry
(v) Cllr E Thornton-Nicol	Mr J McLaren
Mrs J Smith	Mr R McCulloch-Graham
Mr D Bell	Dr A McVean
Ms D Rutherford	Mr M Porteous

In Attendance:

Miss I Bishop	Mrs J Davidson
Mrs J Stacey	Mrs C Gillie
Mrs K Shakespeare	Mrs S Bell
Mr G McMurdo	

1. ANNOUNCEMENTS AND APOLOGIES

Apologies had been received from Cllr David Parker, Mr John Raine, Mrs Karen Hamilton, Mr Tris Taylor, Dr Cliff Sharp, Mrs Tracey Logan, Ms L Gallacher and Mr S Easingwood.

The Chair confirmed that the meeting was not quorate. It could therefore continue to discuss matters of business but was prohibited from making any decisions.

The Chair welcomed Mrs Debbie Rutherford to the meeting who was deputising for Ms Lynn Gallacher.

The Chair welcomed members of the public to the meeting.

2. DECLARATIONS OF INTEREST

The Chair sought any verbal declarations of interest pertaining to items on the agenda.

Cllr Elaine Thornton-Nicoll wished to declare that at item 6.2 on the agenda she was a patient of the Eildon Medical Practice.

The **HEALTH & SOCIAL CARE INTEGRATION JOINT BOARD** noted the declaration.

3. MINUTES OF THE PREVIOUS MEETING

The minutes of the previous meeting of the Health & Social Care Integration Joint Board held on 17 December 2018 were approved.

4. MATTERS ARISING

4.1 Action 34: Mr Robert McCulloch-Graham advised that the report had been prepared, however it was commercially sensitive and would therefore require discussion in private. Given the meeting was not quorate it would be deferred to a future meeting.

The **HEALTH & SOCIAL CARE INTEGRATION JOINT BOARD** noted the action tracker.

5. CHIEF OFFICER'S REPORT

Mr Robert McCulloch-Graham gave an overview of the content of the report and highlighted several elements including: Queen's House capacity; Hawick Care Company; St Phillips care homes and a move in status from care home to enhanced care; appointment of Group Manager within Adult Social Care; regional work; winter pressures; and the five yearly review of the Scheme of Integration.

Mr John McLaren suggested it might be helpful for the Integration Joint Board members to understand the Cheviot model and its proposed roll out.

Further discussion focused on the content of the development day session scheduled for 4 March and difficulties with recruitment.

The **HEALTH & SOCIAL CARE INTEGRATION JOINT BOARD** noted the report.

6. Integrated Care Fund

Mr Robert McCulloch-Graham gave an overview of the spend to date, as well as the finer details and recommendations regarding a number of projects including the Transitional care facility, Crawwood (Garden View) and the Matching unit.

Mr Mike Porteous emphasised that the request was for a 2 year period of funding to ensure continuity of recruitment and build on the resources in the community.

Further discussion ensued and the board requested the following:

- The need for future work to identify how to mainstream ICF projects;
- That future work should include admission avoidance as well as patient flow;
- It should include primary care, district nursing and social services;
- The ICF should support the shifting in the balance of care from acute to community, whilst considering the totality of primary care services.

There is a desire that a clear process for the evaluation of projects is in place for future deliberation of proposals and evaluation of schemes. This should also include publication of equalities impact assessments.

The **HEALTH & SOCIAL CARE INTEGRATION JOINT BOARD** noted the current position of the Integrated Care Fund (ICF).

The **HEALTH & SOCIAL CARE INTEGRATION JOINT BOARD** noted the projects which had either ended or were expected to run to the end of their funded duration and did not require further decision at that stage.

The **HEALTH & SOCIAL CARE INTEGRATION JOINT BOARD** noted and supported the use of Chairs action to approve the recommendation to extend and fund 3 live projects to establish a Discharge Programme of work for future evaluation, with the Chairs action being ratified at the next meeting.

The **HEALTH & SOCIAL CARE INTEGRATION JOINT BOARD** noted and supported the use of Chairs action to approve the funding of the Community Outreach Team, with the Chairs action being ratified at the next meeting.

7. Eildon Medical Practice

Mr Robert McCulloch-Graham gave an overview of the content of the report and highlighted that it was an update on the current position with information on the financial costs of each option awaited.

The Chair suggested a further paper be submitted to the IJB to cover the next stage in the process and provide a report on all of the options considered and the final decision route to be taken.

Mr Malcolm Dickson enquired about the mention of a care village at Tweedbank in the report. Mr McCulloch-Graham commented that Council colleagues were looking into it and he could ask Mr Murray Leys to provide an update at a future meeting.

The **HEALTH & SOCIAL CARE INTEGRATION JOINT BOARD** noted the work undertaken to date.

The **HEALTH & SOCIAL CARE INTEGRATION JOINT BOARD** noted the requirement for IJB strategic direction to inform further development the top 3 ranked of the financial appraisal to determine a final preferred option for submission to the IJB.

The **HEALTH & SOCIAL CARE INTEGRATION JOINT BOARD** supported the use of Chairs action to seek a report on the next stage in the process, a report on all of the options considered and the final decision route to be taken, with the Chairs action being ratified at the next meeting.

8. Strategic Risk Register

Mrs Jill Stacey gave an overview of the content of the report. Mr Mike Porteous suggested the report be brought to the Board twice a year for scrutiny.

Cllr Tom Weatherston commented that as the Chair of the Integration Joint Board (IJB) Audit Committee he was content to support that as a way forward.

Mr Malcolm Dickson, as a member of the IJB Audit Committee also agreed with Cllr Weatherston that a 6 monthly review of the Strategic Risk Register should be undertaken by the IJB.

The **HEALTH & SOCIAL CARE INTEGRATION JOINT BOARD** scrutinized the IJB Strategic Risk Register to ensure it covered the key risks and mitigation actions of the IJB.

The **HEALTH & SOCIAL CARE INTEGRATION JOINT BOARD** noted and supported the use of Chairs action to agree to receive a review of the IJB Strategic Risk Register on a six monthly basis, with the Chairs action being ratified at the next meeting.

9. Quarterly Performance Report

Mr Robert McCulloch-Graham introduced the report and Mr Graeme McMurdo gave an overview of the content and explained the RAG status.

Discussion focused on: the merits of a blue status; reference to and showing the Scottish average as a comparison; use of upper and lower limits; restrict to 4 quarters and per 1000 as a comparable figure; see the direction of travel towards improvement; move to the 3 RAG status and change the narrative for amber; and screen for typographical errors.

The **HEALTH & SOCIAL CARE INTEGRATION JOINT BOARD** noted the proposed changes to the performance report.

The **HEALTH & SOCIAL CARE INTEGRATION JOINT BOARD** noted the key challenges highlighted.

10. Financial Monitoring Report

Mr Mike Porteous presented the financial report and highlighted the forecast position for the year to 31 March 2019. He advised that the position was based on information to 30 November 2018 and any over spend would be required to be funded from additional contributions from the partnership.

Discussion focused on: requests for the financial plan information to be brought to set meetings of the IJB in relation to the budget process; financial recovery plan for the IJB and potential delivery of savings over 3-5 years; NHS confident of £10.1m brokerage to reach breakeven for 2018/19; NHS pursuing a plan to move back to balance over 2-3 years and happy to report progress in July; IJB has a role and responsibility in how savings can be delivered in the delegated functions as it commissions services; and potential to make hospital to home permanent to release savings.

Cllr Tom Weatherston enquired given the amount of spending on agency staff if staff were offered extra shifts on their days off. Mrs Nicky Berry commented that the NHS ran a process whereby all staff were offered extra shifts before the nurse bank or agencies were contacted.

Mr John McLaren commented that there would inevitably be times when agency spend was unavoidable where there was a clinical skills shortage.

Cllr Shona Haslam left the meeting.

The **HEALTH & SOCIAL CARE INTEGRATION JOINT BOARD** noted the forecast overspend of £7.55m for the partnership for the year to 31 March 2018/19 based on available information.

The **HEALTH & SOCIAL CARE INTEGRATION JOINT BOARD** noted that any expenditure in excess of the delegated budgets in 2018/19 would require to be funded by additional contributions from the partners in line with the approved scheme of integration.

11. Strategic Planning Group Report

The **HEALTH & SOCIAL CARE INTEGRATION JOINT BOARD** noted the report.

Cllr John Greenwell left the meeting.

12. ANY OTHER BUSINESS

Joint Staff Forum: Mr John McLaren raised the issue of non quoracy at Joint Staff Forum meetings. He advised that it was difficult to get managers from both organisations at the meetings.

Mr Rob McCulloch-Graham suggested that management colleagues from both organisations look into the matter for their respective organisations and that Mr David Bell raise the matter at the next Health & Social Care Leadership Team meeting. He further requested a copy of the full year plan of Joint Staff meetings.

13. DATE AND TIME OF NEXT MEETING

The Chair confirmed that the next meeting of Health & Social Care Integration Joint Board would take place on Monday 25 February 2019 at 2.00pm in the Council Chamber, Scottish Borders Council.

The Meeting Concluded at 4.00 pm

*Signature:
Chair*