

A MEETING of the AUDIT AND SCRUTINY COMMITTEE will be held in the COUNCIL CHAMBER, COUNCIL HEADQUARTERS, NEWTOWN ST BOSWELLS on THURSDAY, 14 FEBRUARY 2019 at 10.00 am

*As previously agreed, there will be a meeting of Members of the Committee at 9.30 a.m. prior to the main meeting. The primary focus of the Informal Session will be to refresh the Committee on their role to scrutinise Treasury Management activity.*

J. J. WILKINSON,  
Clerk to the Council,

7 February 2019

<b>BUSINESS</b>		
1.	<b>Apologies for Absence.</b>	
2.	<b>Order of Business.</b>	
3.	<b>Declarations of Interest.</b>	
4.	<b>Minute.</b> (Pages 5 - 10)  Minute of the Audit and Scrutiny Committee held on 27 November 2018 to be approved and signed by the Chairman. (Copy attached).	5 mins
5.	<b>Minute</b> (Pages 11 - 14)  Minute of Special Audit & Scrutiny Committee held on 21 November 2018 to be approved and signed by the Chairman. (Copy attached).	5 mins
<b>AUDIT BUSINESS</b>		
6.	<b>Action Tracker</b> (Pages 15 - 18)  To note progress made on the Action Tracker. (Copy attached).	10 mins
7.	<b>Treasury Management Strategy 2019/20</b> (Pages 19 - 66)  Consider report by Chief Financial Officer on the Council's draft report and Treasury Management Strategy 2019/20 for review and scrutiny prior to presentation for Council approval. (Copy attached).	30 mins

8.	<b>Local Government in Scotland - Financial Overview 2017/18</b> (Pages 67 - 128)  Consider report by the Accounts Commission published in November 2018 which provides an outline of the overall financial health of local government and the significant challenges for local government finance that pervade. Supplements including 'Scrutiny Tool for Councillors', 'Local Government Pension Scheme 2017/18'. (Copies attached).	15 mins
9.	<b>Risk Management in Services</b>  Presentation by Service Director Regulatory Services on the strategic risks facing the Service and the internal controls and governance in place to manage / mitigate those risks to demonstrate how risk management is embedded within Services. (Verbal presentation).	30 mins
10.	<b>Internal Audit Work to December 2018</b> (Pages 129 - 142)  Consider a report by Chief Officer Audit & Risk on findings from recent work carried out by Internal Audit, including the recommended audit actions agreed by Management to improve internal controls and governance arrangements, and Internal Audit work currently in progress. (Copy attached).	15 mins
11.	<b>Any Other Audit Items Previously Circulated.</b>	
12.	<b>Any Other Audit Items which the Chairman Decides are Urgent.</b>	
	<b>SCRUTINY BUSINESS</b>	
13.	<b>Scrutiny Work Programme</b> (Pages 143 - 144)  To consider draft Scrutiny Work Programme. (Copy attached).	10 mins
14.	<b>Councillors Role in Staff Matters</b> (Pages 145 - 292)  Presentation by the Executive Director HR giving an update on the role, guidance and training given to Councillors and Officers on Staff Disciplinary Appeals and Employment Tribunals and the monitoring of these decisions. (Background documents attached).	15 mins
15.	<b>Europ Car Contract</b>  Presentation by the Chief Financial Officer on the Europ Car Contract. (Verbal Presentation).	15 mins
16.	<b>Any Other Scrutiny Items Previously Circulated.</b>	
17.	<b>Any Other Scrutiny Items which the Chairman Decides are Urgent.</b>	

## **NOTES**

- 1. Timings given above are only indicative and not intended to inhibit Members' discussions.**
- 2. Members are reminded that, if they have a pecuniary or non-pecuniary interest in any item of business coming before the meeting, that interest should be declared prior to commencement of discussion on that item. Such declaration will be recorded in the Minute of the meeting.**

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**Membership of Committee:-** Councillors S. Bell (Chairman), H. Anderson, K. Chapman, J. A. Fullarton, S. Hamilton (Vice-Chairman), N. Richards, H. Scott, E. Thornton-Nicol and S. Scott

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