

**MAJOR CONTRACTS GOVERNANCE
GROUP
TUESDAY, 7TH NOVEMBER, 2017**

A MEETING of the MAJOR CONTRACTS GOVERNANCE GROUP will be held in the COUNCIL CHAMBER, COUNCIL HEADQUARTERS, NEWTOWN ST BOSWELLS TD3 6JU on TUESDAY, 7 NOVEMBER 2017 at 2.00 pm

J. J. WILKINSON,
Clerk to the Council,

2 November 2017

BUSINESS		
1.	Apologies for Absence	
2.	Order of Business	
3.	Declarations of Interest	
4.	SB CARES BUSINESS	
5.	Minute. (Pages 5 - 6) Minute of the Meeting of the Limited Liability Partnership Strategic Governance Group held on 19 September 2017 to be noted. (Copy attached.)	5 mins
6.	Setting the Scene (Pages 7 - 20) Presentation by Finance and Commercial Director and Operations Director on progress of SB Cares (Copy attached.)	15 mins
7.	Quarterly Performance Reporting (Pages 21 - 30) Consider report by Finance and Commercial Director on SB Cares Management Accounts as at 30 September 2017. (Copy attached.)	10 mins
8.	Care Inspectorate. (Pages 31 - 46) Consider update report by SB Cares Operations Director on Inspections by the Care Inspectorate. (Copy attached.)	10 mins
9.	Internal Audit (Pages 47 - 60) Consider update report by SB Cares Finance & Commercial Director on progress with Implementation of Internal Audit Recommendations. (Copy attached.)	10 mins

10.	New Service Developments. (Pages 61 - 70) Consider update report by SB Cares Operations Director on New Services currently being developed. (Copy attached.)	10 mins
11.	Risk Register. (Pages 71 - 84) Consider update report by SB Cares Finance and Commercial Director on the Context around Risk Register and current status and mitigating actions. (Copy attached.)	10 mins
12.	Any Other Items Previously Circulated.	
13.	Any Other Items which the Chairman Decides are Urgent.	
14.	Items Likely To Be Taken In Private Before proceeding with the private business, the following motion should be approved:- “That under Section 50A(4) of the Local Government (Scotland) Act 1973 the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 6 of Part 1 of Schedule 7A to the aforementioned Act.”	
15.	Minute. (Pages 85 - 86) Private section of the Minute of the Meeting of the Limited Liability Partnership Strategic Governance Group held on 19 September 2017 to be noted. (Copy attached.)	5 mins
16.	TRADING OPERATIONS BUSINESS	
17.	Minute (Pages 87 - 90) Consider private section of the Minute of Meeting of 14 August 2017. (Copy attached.)	5 mins
18.	SBc Contracts Trading Operation Update at 31 March 2017 (Pages 91 - 92) Consider report by Chief Officer Roads. (Copy attached.)	30 mins

NOTES

- Timings given above are only indicative and not intended to inhibit Members' discussions.**
- Members are reminded that, if they have a pecuniary or non-pecuniary interest in any item of business coming before the meeting, that interest should be declared prior to commencement of discussion on that item. Such declaration will be recorded in the Minute of the meeting.**

Membership of Committee:- Councillors G. Turnbull (Chairman), G. Edgar, J. A. Fullarton, T. Miers, D. Moffat, E. Thornton-Nicol and T. Weatherston

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