CHEVIOT LOCALITY COMMITTEE
WEDNESDAY, 13TH SEPTEMBER, 2017

A MEETING of the CHEVIOT LOCALITY COMMITTEE will be held in the ASSEMBLY ROOM, JEDBURGH GRAMMAR SCHOOL, JEDBURGH on WEDNESDAY, 13 SEPTEMBER 2017 at 6.30 pm

J. J. WILKINSON, Clerk to the Council,
6 September 2017

<p>| BUSINESS |
|----------|----------|
| 1. Welcome and Introductions | 5 mins |
| 2. Apologies for Absence | 5 mins |
| 3. Order of Business | |
| 4. Declarations of Interest | |
| 5. Minute of Meeting (Pages 1 - 6) | 5 mins |
| Consider the Minute of the Meeting held on 21 June 2017. (Copy attached.) | |
| 6. Update on Localities | 20 mins |
| Update by Service Director Neighbourhood Services. | |
| 7. Local Development Plan Main Issues Report (Pages 7 - 12) | 15 mins |
| Presentation by Charles Johnston, SBC Principal Officer – Plans and Research. (Copy attached.) | |
| 8. Request for Approval for the Stopping-Up of a Section of Road from the Council's List of Public Roads (Pages 13 - 18) | 10 mins |
| Consider report by Service Director Assets and Infrastructure. (Copy attached.) | |
| 9. Neighbourhood Small Schemes (Pages 19 - 28) | 10 mins |
| Consider report by Service Director Assets &amp; Infrastructure seeking approval for the proposed new Neighbourhood Small Schemes. (Copy attached.) | |
| 10. Police Force of Scotland - 'J' Division Spotlight | 15 mins |
| Consider an update for the local Police Inspector detailing ongoing work and | |</p>
<table>
<thead>
<tr>
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<th>initiatives in the Cheviot area. (Copy to follow.)</th>
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<tr>
<td>11.</td>
<td><strong>Scottish Fire and Rescue Services</strong> (Pages 29 - 34)</td>
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<td>Consider update detailing ongoing work and initiatives in the Cheviot Area. (Copy attached.)</td>
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<td>12.</td>
<td><strong>Open Questions</strong></td>
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<td>Opportunity for members of the public to raise any issues not included on the Agenda.</td>
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<td>13.</td>
<td><strong>Community Council Spotlight</strong></td>
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<td>Consider any matters raised by Community Councils.</td>
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<td>14.</td>
<td><strong>Any Other Items Previously Circulated</strong></td>
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<td>15.</td>
<td><strong>Any Other Items which the Chairman decides are Urgent</strong></td>
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<tr>
<td>16.</td>
<td><strong>Date of Next Meeting</strong></td>
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<td></td>
<td>The next meeting of the Cheviot Locality Committee is scheduled for Wednesday, 6 December 2017 in Kelso.</td>
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<td>17.</td>
<td><strong>Items To Be Taken In Private</strong></td>
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<td>Before proceeding with the private business, the following motion should be approved:</td>
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<td>“That under Section 50A(4) of the Local Government (Scotland) Act 1973 the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 14 of Part 1 of Schedule 7A to the aforementioned Act.”</td>
</tr>
<tr>
<td>18.</td>
<td><strong>High Street, Jedburgh</strong></td>
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<td></td>
<td>Update by Principal Officer - Enforcement, Environment and Infrastructure.</td>
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**NOTES**

1. Timings given above are only indicative and not intended to inhibit Members’ discussions.

2. Members are reminded that, if they have a pecuniary or non-pecuniary interest in any item of business coming before the meeting, that interest should be declared prior to commencement of discussion on that item. Such declaration will be recorded in the Minute of the meeting.
Membership of Committee:-

Community Council Members – one representative from each of the following Community Councils:-
Kelso – Mr D. Weatherston
Jedburgh – Mr. J. H. K. Wight (Substitute – Mr. J. Taylor)
Floors, Makerstoun, Nenthorn & Smailholm – Mr A Carter
Ednam, Stichill & Berrymoss – Vacancy
Heiton & Roxburgh – Mr Rory Bell
Kalewater - Dr. B. Bell
Sprouston – Mr Norman Jarvis
Yetholm – Mrs Susan Stewart
Ancrum – Vacancy
Crailing, Eckford & Nisbet – Mrs Caroline Cook
Jed Valley – In Abeyance
Lanton – Mr Norman Govan
Maxton & Mertoun – In Abeyance
Oxnam – Ms Linda Johnston
St. Boswells – Mr A Drummond

Please direct any enquiries to Fiona Henderson  Tel: 01835 826502 or e-mail: fhenderson@scotborders.gov.uk
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Apologies:- Councillor S. Scott, Community Councillors A. Drummond, S. Stewart, Inspector Scott (Police Scotland – J Division)

In Attendance:- Area Neighbourhood Manager (Mr A. Finnie), Democratic Services Officer (Mrs F Henderson).

Members of the Public:- 0

1.0 **VICE-CHAIRMAN**

1.1 Councillor Weatherston, seconded by Councillor Mountford, moved that Councillor Brown be appointed as Vice-Chairman of the Locality Committee and this was unanimously approved.

**DECISION**

**AGREED** to appoint Councillor Brown as the Vice-Chairman of the Cheviot Locality Committee.

2.0 **WELCOME**

2.1 The Chairman welcomed everyone to the meeting.

**DECISION**

**NOTED.**

3.0 **MINUTE**

3.1 There had been circulated copies of the Minute of the Meeting of the Cheviot Area Forum of 1 February 2017.

**DECISION**

**AGREED** to approve the Minute for signature by the Chairman.

4.0 **SCOTTISH BORDERS HEALTH AND SOCIAL CARE INTEGRATION**

4.1 The Chairman advised that this item had been postponed until the September cycle of meetings.

**DECISION**

**NOTED.**
5.0 **NEIGHBOURHOOD SMALL SCHEMES UPDATE**

5.1 With reference to paragraph 10 of the Minute of 1 February 2017, there had been circulated copies of a report by the Service Director Assets and Infrastructure which sought approval from the Locality Committee for the proposed new neighbourhood Small Schemes. The Area Neighbourhood Manager advised that the allocated budget (£34,702) for small schemes was available through Neighbourhood Services for the Cheviot Area in 2017/18. In addition, a budget of £20,000 was available for Quality of Life Schemes in the Cheviot Area in 2017/18. It had previously been agreed that this budget would be split equally between Kelso and District and Jedburgh and District Wards.

**DECISION**

(a) APPROVED the following new Neighbourhood Small Schemes:-

(i) Create a formal bus stop at Riverside Drive, Kelso     £1,225

(ii) Form a pedestrian access into Stichill Play Area     £1,332

(iii) Install 2 no. walker’s benches near Lanton Village £54

(b) AGREED to delegate authority to the Service Director for Assets and Infrastructure to allocate funds for Small Schemes in 2017/18 out-with the scheduled Locality Committee meetings when work was considered time critical, subject to consultation with all six Cheviot Members and approval by at least three Elected Members on Cheviot Locality Committee.

6.0 **POLICE FORCE OF SCOTLAND – UPDATE FOR ‘J’ DIVISION**

6.1 Inspector Wood was present at the meeting to update the Cheviot Area Forum on performance, activities and issues across the Ward for the period 1 April 2017 to 31 May 2017. The Ward Plan Priorities for Jedburgh and District were highlighted as Drug Dealing and Misuse, Road Safety, Anti-social Behaviour and Rural Crime. During the reporting period, Inspector Wood advised that no persons had been charged with drug offences. The Police would remain visible in the community to develop intelligence on people who dealt in and used controlled drugs and continued to receive intelligence from the public in relation to drug matters, whether persons being in possession or persons dealing drugs. There had been three separate incidents of people being caught driving whilst under the influence of alcohol during the April and May. A number of road checks had been carried out, which resulted in four drivers being given warnings for anti-social use of their vehicle, and one being issued with a conditional offer for speeding. In addition a number of drivers had been charged with various driving offences following road checks, accidents or incidents. In relation to rural crime, a female worker lambing at Edgerston Rigg, Jedburgh had disturbed two males who were on the property. When challenged, one of them assaulted her, causing facial injuries and inquiries were continuing into this incident. It was believed that travelling criminals from outwith the Borders were responsible.

6.2 It was reported that there had been one theft by housebreaking during the reporting period and enquiries were ongoing in relation to this incident. A Drivewise Project was being run in partnership with the emergency services, the Institute of Advanced Motorists, Scottish Borders Council and supported by John Cleland and Volvo UK. All Schools in the Borders were sending their young people to get a driving experience at the Charterhall airfield. The driving programmes for young and old continued and Community Councils were asked to promote these across their areas. In terms of drink driving offences, there had been one drink driving offence reported in the Kelso area and 2 drugs offences during the reporting period.
6.3 The National Counter Terrorism awareness week was under way across all Communities. Police Scotland, through their Counter Terrorism Security Advisors and in liaison with the National Counter and Terrorism Security Office (NaCTSO) had been busy working with those who run or were responsible for crowded places in order to keep people safe. The current threat for International Terrorism to the United Kingdom was at SEVERE, which meant that an attack was highly likely and everyone should remain alert.

**DECISION**

**NOTED** the report.

7.0 **FIRE AND RESCUE SERVICE UPDATE**

7.1 Mr Matt Acton, Station Manager explained that the purpose of the report circulated was to inform the Cheviot Area Forum on Scottish Fire and Rescue Service activity since the last meeting on 1 February 2017. The report detailed that during the period of the report there had been 16 non-domestic Fires (10 x refuse/woodlands/grass, 2x vehicle, 4 x chimney) – Special Services 8 and 27 unwanted Fire Alarm Signals. In relation to partnership working, The Scottish Fire and Rescue Service (SFRS), Community Action Team (CAT) within the Scottish Borders core work centred on the on-going delivery of the SFRS Home Fire Safety Visit (HFSV) policy. The team continued to expand its partnership working with the Key agencies including Police Scotland, Health, Social Care and Housing in order to focus on members of local communities at High Risk from fire and achieve outcomes in helping to reduce overall numbers of accidental dwelling fires.

7.2 Fire prevention and protection activity over recent years had been key to reducing the number of fires, casualties and losses in Scotland thus minimising the economic and social impact of fire on communities. The seasonal community safety calendar provided the catalyst for a number of initiatives and schemes throughout the calendar year.

7.3 Activity which was ongoing within the Cheviot Ward area included Scottish Fire and Rescue Service staffs in all local stations providing Home Fire Safety Visits all year round. These free visits provided the householder with a home visit, focussing on identifying and reducing the risks of fire in the home. Smoke detectors with a 10-year battery life were provided as part of this free service; The living safely in the home (LSITH) initiative continued in the Cheviot locality, with a number of referrals made by the SFRS to community partners and an evaluation of the trial was underway. Firesharp was an initiative for Primary 6 pupils, providing face-to-face education within local Primary schools on matters of fire risk and prevention; the SFRS Safeguarding Policy and Procedure for Protection of Children and Adults at Risk of Harm was implemented to link into adult and child protection. The introduction of the policy had created closer ties with Social Services within Scottish Borders and ensured those people and families that fire crews identified as at risk were brought to the attention of Social Services and had resulted in joint visits to homes to reduce risk to those occupiers. A strong partnership was being developed with the local Domestic Abuse Advocacy Service and involvement in MARAC (Multi Agency Risk Assessment Conference). The Local Authority Liaison Officer (LALO) and Scottish Borders Station Manager for Prevention and Protection were fully involved in all local MARAC processes, attending the monthly conferences and all steering group meetings.

7.4 Road Safety Community Action Team (CAT) had delivered road safety awareness to secondary schools throughout the Scottish Borders with the support of the local whole time personnel from Galashiels and Hawick. Fire Safety Audits provided a targeted examination of business premises and their relevant documents to ascertain how the premises were being managed regarding fire safety. The enforcement officer also engaged with members of staff to confirm their level of fire safety awareness; Unwanted
Fire Signals were being addressed by phased intervention actions which identified premises which were producing ‘false alarms’. Guidance was provided on how to reduce a reoccurrence. Crews would move onto the Spring Thematic Action Plan which focussed on the Grass and Wildland Fires and deliberate fires. Work continued with all partners in the Scottish Borders Council Safer Communities Team, as well as local partnerships, to promote preventative work. The LALO was in post within Scottish Borders Council HQ in order to improve partnership working, with a particular focus on the elderly and more vulnerable members of society. The primary aims of the partnership activity were to help ensure the safety and welfare of vulnerable persons throughout the community, and to seek to reduce the overall numbers of accidental dwelling fires, fire casualties and fire fatalities in homes.

DECISION
NOTED the report.

8.0 ENGAGEMENT WITH NHS BORDERS
8.1 As there was no representative present from NHS Borders, there was no update given.

DECISION
NOTED.

9.0 OPEN QUESTIONS
9.1 There were no issues raised.

DECISION
NOTED.

10.0 COMMUNITY COUNCIL SPOTLIGHT
10.1 Concern was expressed regarding the suitability of the room which had been booked as the meeting room. As it was a classroom the layout was inappropriate and it was difficult to hear everyone.

10.2 Sprouston Community Council Representative thanked the Council for the work carried out to improve Dean Road.

10.3 The Floors, Makerstoun, Nenthorn and Smailholm Community Council representative raised the condition of the cycle route in Makerstoun and sought support in relation to Broadband, which had improved, although there remained some areas outstanding.

DECISION
AGREED:-

(a) that the Clerk investigate better meeting facilities within Kelso; and
(b) that Broadband be considered at a future meeting.

11.0 FUTURE AGENDA ITEMS
11.1 The Chairman asked all present for future agendas items and the following was agreed.

DECISION
AGREED that the following item would be placed on a future Agenda:-

• Broadband.
12.0 DATE OF NEXT MEETING
12.1 The Chairman confirmed that the next meeting of the Cheviot Locality Committee was scheduled for Wednesday, 13 September 2017 in Jedburgh.

DECISION
NOTED the date of the next meeting of the Cheviot Locality Committee and that the venue was to be confirmed.

The meeting concluded at 7.30 p.m.
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Cheviot Locality Committee

Local Dev Plan - Main Issues Report

Public Events / Workshops
Purpose of Presentation

- Confirm Council is commencing work on new Local Development Plan
- Confirm timeline for preparing new LDP (5 year cycle)
- Reference to key component parts of process
- Reference to the timescale for preparing first document – Main Issues Report (MIR).

*Next part of MIR process – community engagement*
Public events / workshops to discuss and identify any issues interested parties would wish to see included in MIR
# Timeline for LDP

<table>
<thead>
<tr>
<th>Task</th>
<th>Date</th>
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<tbody>
<tr>
<td>Main Issues Report</td>
<td>Spring 2018</td>
</tr>
<tr>
<td>Consultation on MIR</td>
<td>Summer 2018</td>
</tr>
<tr>
<td>Preparation of proposed LDP</td>
<td>Autumn 2018</td>
</tr>
<tr>
<td>Completion of proposed LDP</td>
<td>Autumn 2019</td>
</tr>
<tr>
<td>Consultation on proposed LDP</td>
<td>Winter 2019</td>
</tr>
<tr>
<td>Examination on proposed LDP</td>
<td>Summer 2020</td>
</tr>
<tr>
<td>Decision by Reporters</td>
<td>Winter 2020</td>
</tr>
<tr>
<td>Adopted LDP</td>
<td>Spring 2021</td>
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Purpose of Main Issues Report

• MIR is a front runner to the LDP which in essence seeks to identify a range of issues which the LDP should address

• Issues may include matters relating to e.g.
  - housing allocations (new sites / removal of longstanding allocations)
  - regenerating town centres
  - employment land provision
  - protection of greenspace
  - promotion of placemaking and design
  - wind farms
  - changes to planning policies
  - format / navigation of LDP
  - consultation process ?? ....

• Public Events / workshops to discuss / identify issues
## Public Events / Workshops

<table>
<thead>
<tr>
<th>Date</th>
<th>Venue</th>
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<tbody>
<tr>
<td>thurs 21(^{st}) Sept</td>
<td>Eyemouth Community Centre</td>
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<tr>
<td>tues 26(^{th}) Sept</td>
<td>Kelso Town Hall</td>
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<tr>
<td>wed 27(^{th}) Sept</td>
<td>Tesco foyer (afternoon) / Trans Interchange (evening)</td>
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<tr>
<td>thurs 28(^{th}) Sept</td>
<td>Burgh Hall</td>
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<tr>
<td>tues 3(^{rd}) Oct</td>
<td>Hawick Heritage Hub</td>
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<tr>
<td>thurs 5(^{th}) Oct</td>
<td>Duns Council Chamber</td>
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<tr>
<td>tues 10(^{th}) Oct</td>
<td>1 Tower St (afternoon), Comm Connections, Back Row (evening)</td>
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<tr>
<td>thurs 12(^{th}) Oct</td>
<td>Council Chamber (Workshop only 2 – 4 pm)</td>
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Publicity / Format for Public Events / Workshops

- **Publicity** – mail out, press release, web page, twitter

- **Drop-in Sessions in afternoons (2 - 5 pm)**
  - Informal, discuss any general issues, explain procedures, timelines, opportunities to submit comments, info leaflets, questionnaires available – hard copies / online choice, sheet for individual comments

- **Workshops in Evenings (6 – 8pm)**
  - Brief presentation on MIR / LDP background, format for workshop
  - Explain at beginning what are / are not planning considerations
  - Break into groups with maps
  - Consider a wide range of matters
  - 2no sessions ? (tbc) e.g. 1 – wide range of local issues (maps) 2 - LDP format issues, navigation, consultation, policies, any other issues
  - Feedback from groups at end of each session
REQUEST FOR APPROVAL FOR THE STOPPING-UP OF A SECTION OF ROAD FROM THE COUNCIL’S LIST OF PUBLIC ROADS

Report by Service Director Assets & Infrastructure
CHEVIOT LOCALITY COMMITTEE

13 September 2017

1 PURPOSE AND SUMMARY

1.1 This report seeks approval for the stopping-up of part of the D148/4 Samieston and Upper Samieston road.

1.2 The Council were asked by the land owner if a section of the aforementioned road could be stopped-up and removed from the Council’s List of Public Roads. Following discussions with the various interested parties, it is proposed to stop-up the section of road shown on the attached plan and remove it from the Council’s List of Public Roads as requested.

2 RECOMMENDATIONS

2.1 I recommend that the Committee agrees to the stopping-up of part of the D148/4 Samieston and Upper Samieston road, as shown on the attached plan, and delegates authority to confirm the order subject to there being no substantive representations made against the proposal.
3 BACKGROUND

3.1 A request was submitted to Borders Regional Council for the D148/4 road linking Samieston and Upper Samieston, Jedburgh to be stopped-up and removed from the Council’s List of Public Road in 1994.

3.2 At that time, the Development Control (now Roads Planning) Section of the Council considered the request and after consultation with colleagues in the Council’s Legal Department, it was confirmed that due to the presence of a Right of Way, the Council could not stop the road up and remove all public access. As a result, no action was taken at that time.

3.3 A further request was received from the land owner asking if the Council could remove the section of the road within his ownership from the list of roads rather than stop it up. This revised request did not include the section of road which had a Right of Way across it.

3.4 The landowner was concerned that the Council were not maintaining the road to an acceptable standard but he also acknowledged that the majority of the wear and tear was as a result of traffic associated with his farm workings.

3.5 A report requesting approval for the removal of the section of road in question from the Council’s List of Public Roads was put to the Executive Committee on 7 June 2016 and no objections were voiced.

3.6 During the subsequent discussions between the landowner and the Council, he voiced concerns regarding the right of access the public would retain and subsequently asked if we would stop the road up, thereby removing all vehicular rights of access the public currently have.

3.7 As there have been minimal repairs carried out to the section of road in question over the years, the section shown hatched blue on Appendix A will be repaired, via a joint scheme between the landowner and the Council’s Asset Management section, to a standard where the land owner is satisfied and content with accepting maintenance responsibilities for the road.

3.8 It is the proposal of this report to stop-up only the section of the road shown hatched black on Appendix B attached.

3.9 It is a condition of the minute of agreement between the Council and the landowner that the owner of Samieston Cottage, which has an access route over the road in question, has a legal right of access to their property and that this document has been viewed and approved by the Council prior to any order being confirmed.

4 IMPLICATIONS

4.1 Financial

(a) There will no longer be any maintenance costs to the Council with the removal of the road from the list. The public will still however have a right of access along the road as pedestrians via the Land Reform (Scotland) Act 2003.

(b) The costs associated with upgrading the road to the acceptable standard mentioned in 3.7 have already been accounted for in the Road Block for 2017/18.

(c) The cost associated with the advertising of this addition would be met from the relevant Regulatory Services budget.
4.2 Risk and Mitigations
(a) There are no direct risks to the Council as a result of this request.
(b) There may be a risk that the approval of this request will lead to further requests for similar roads within the Borders to be stopped-up and removed from the List of Public Roads. Such request would be looked at on an individual basis as and when they are received.
(c) A neighbouring landowner has intimated he is likely to object to any proposal on the grounds that he uses the current route to access his land and any stopping-up may inhibit his use of the road. Should such an objection be received and not subsequently removed, the matter will be returned to the Committee or the Scottish Ministers for determination.

4.3 Equalities
Following the completion of an Equality Scoping, it was determined that no Equality Impact Assessment was required.

4.4 Acting Sustainably
There will be no economic, social or environmental effects of carrying out this proposal.

4.5 Carbon Management
There are no effects on carbon emissions as a result of this proposal.

4.6 Rural Proofing
There are no rural proofing implications arising from this proposal.

4.7 Changes to Scheme of Administration or Scheme of Delegation
There will be no changes to the Scheme of Administration or the Scheme of Delegation as a result of this proposal.

5 CONSULTATION
5.1 The Chief Financial Officer, the Monitoring Officer, the Chief Legal Officer, the Chief Officer Audit and Risk, the Chief Officer HR, and the Clerk to the Council have been consulted and their comments incorporated into this report.

5.2 The Council’s Asset Manager – Roads has been involved in the discussions with the land owner and in the preparation of this report.

Approved by

Martin Joyce
Service Director Assets & Infrastructure  Signature ..........................................

Author(s)

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<tr>
<th>Name</th>
<th>Designation and Contact Number</th>
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<tr>
<td>Alan Scott</td>
<td>Senior Roads Planning Officer – 01835 826640</td>
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</table>

Background Papers: None

Previous Minute Reference: None
Note – You can get this document on tape, in Braille, large print and various computer formats by contacting the address below. Jacqueline Whitelaw can also give information on other language translations as well as providing additional copies.

Contact us at Jacqueline Whitelaw, Place, Scottish Borders Council, Council Headquarters, Newtown St Boswells, Melrose, TD6 0SA, Tel 01835 824000 Ext. 5431, Fax 01835 825071, email eitranslationrequest@scotborders.gov.uk
1 PURPOSE AND SUMMARY

1.1 This report seeks approval for the proposed new Quality of Life and Neighbourhood Small Schemes from the Locality Committee.

1.2 The following schemes have been requested for consideration by the Cheviot members:- erect rabbit proof netting around Castlewood Cemetery, Jedburgh; supply and erect street name plate at Howdenburn Court, Jedburgh; supply and install defibrillator signs within existing kiosk at Clintmains Village.

1.3 The following Quality of Life Schemes have been requested for consideration by the Cheviot members:- financial contribution towards tree maintenance works at Howden Crescent, Jedburgh; removal of trees behind the The Linn, Kelso.

2 RECOMMENDATIONS

2.1 I recommend that the Cheviot Locality Committee

(a) approves the following new Neighbourhood Small Schemes for implementation:-

   (i) Erect rabbit proof netting around Castlewood Cemetery, Jedburgh £2,630

   (ii) Supply and erect street name plate at Howdenburn Court, Jedburgh £260

   (iii) Supply and install defibrillator signs within existing kiosk at Clintmains Village £160

(b) approves the following new Quality of Life Schemes for implementation:-

   (i) Financial contribution towards tree maintenance Works at Howden Crescent, Jedburgh £865

   (ii) Removal of trees within woodland strip to rear of The Linn, Kelso. £825
(c) agree to delegate authority to the Service Director for Asset and Infrastructure to allocate funds for Quality of Life schemes in 2017/18 out with the scheduled Locality Committees when work is considered time critical, subject to approval by all Ward Members.
3 BACKGROUND

3.1 Elected Members, Community Councils and the public can request potential small schemes or work to be undertaken by the Neighbourhood squads by contacting the Neighbourhood Area Manager direct. Neighbourhood Operations is contactable via the Scottish Borders Council telephone number 0300 100 1800, e-mail address – enquiries@scotborders.gov.uk or by writing to Neighbourhood Services, Council Headquarters, Newtown St. Boswells, Melrose TD6 0SA.

3.2 The following schemes have been requested for consideration via these routes to enhance the Cheviot Area:-

(a) Erect rabbit proof netting around Castlewood Cemetery, Jedburgh and involve pest control company to deal with existing rabbits (£2630). This request was received from local Elected Members.

(b) Supply and erect new street name plate at Howdenburn Court, Jedburgh (£260). This request was received from a local Elected Member.

(c) Supply and install defibrillator signs within the original telephone kiosk at Clintmains Village (£160). This request was received from the local Community Council.

(d) Provide financial contribution to Waverley Housing for the removal of 5 no trees and the cutting back of one other within Howden Crescent, Jedburgh. Waverley Housing will be paying their proportion of the costs for the 27 properties they own. There are 61 privately owned properties within the feu (£865). This request was received from a local councillor.

(e) Removal of trees within the woodland strip to the rear of properties at 8, 9 & 10 The Linn, Kelso. Local residents are unable to obtain a satisfactory television reception and their television engineer has suggested that the trees are causing the obstruction. They have explored other options but no practical solution has resulted (£825). This request was received from a local Councillor.

3.3 Works will be scheduled to meet specific area needs, local timetable and to maximise the overall efficiency of the works programme.

4 IMPLICATIONS

4.1 Financial

(a)  

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<thead>
<tr>
<th></th>
<th>Quality of Life</th>
<th>Small Schemes</th>
<th>Total</th>
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<tbody>
<tr>
<td>2016/17 Carry Forward</td>
<td>14,099</td>
<td>0</td>
<td>14,099</td>
</tr>
<tr>
<td>2017/18 Budget</td>
<td>20,000</td>
<td>34,702</td>
<td>54,702</td>
</tr>
<tr>
<td><strong>Total Budget</strong></td>
<td><strong>34,099</strong></td>
<td><strong>34,702</strong></td>
<td><strong>68,801</strong></td>
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<tr>
<td>Committed Previously</td>
<td>7,420</td>
<td>4,576</td>
<td>11,996</td>
</tr>
<tr>
<td>Proposed per Report</td>
<td>1,690</td>
<td>3,050</td>
<td>4,740</td>
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(b) A budget of £34,702 is available for small schemes in the Cheviot Area in 2017/18. If the above schemes are approved, there will be a remaining budget of £27,076 for future schemes.

(c) In addition a budget of £34,099 is available for Quality of Life schemes in the Cheviot area in 2017/18. If the above schemes are approved, there will be a remaining budget of £15,246 in the Kelso and District Ward and £9,743 in the Jedburgh and District Ward for future schemes.

4.2 **Risk and Mitigations**

If the small schemes budget is not spent, the local area will not benefit from improvement works being carried out.

4.3 **Equalities**

The proposals within this report will not have an adverse impact on any of the equality groups - race, disability, age, sexual orientation or religion/belief.

4.4 **Acting Sustainably**

It is anticipated that there will be a variety of economic, social or environmental benefits arising from the proposed schemes in para 2.1.

4.5 **Carbon Management**

There are no significant effects anticipated on carbon emissions to the Council by doing or not doing what is proposed.

4.6 **Rural Proofing**

This report does not relate to new or amended policy or strategy and as a result rural proofing is not an applicable consideration.

4.7 **Changes to Scheme of Administration or Scheme of Delegation**

No changes to the Scheme of Administration or Scheme of Delegation are required as a result of this report.

5 **CONSULTATION**

5.1 The Chief Financial Officer, the Monitoring Officer, the Chief Legal Officer, the Chief Officer Audit and Risk, the Service Director HR, and the Clerk to the Council have been consulted. Any comments received have been incorporated in the final report.

Approved by

**Martin Joyce**
Service Director Asset and Infrastructure

Signature ………………………….
Author(s)

<table>
<thead>
<tr>
<th>Name</th>
<th>Designation and Contact Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alistair Finnie</td>
<td>Neighbourhood Area Manager (Cheviot) 01835 824000 Ext 6535</td>
</tr>
</tbody>
</table>

Background Papers: None

Previous Minute Reference: None

Note – You can get this document on tape, in Braille, large print and various computer formats by contacting the address below. Jacqueline Whitelaw can also give information on other language translations as well as providing additional copies.

Contact us at Jacqueline Whitelaw, Scottish Borders Council, Council Headquarters, Newtown St Boswells, Melrose, TD6 0SA, Tel 01835 825431, Fax 01835 825071, email eitranslationrequest@scotborders.gov.uk.
### CHEVIOT AREA

#### NEIGHBOURHOOD SMALL SCHEMES

<table>
<thead>
<tr>
<th>Location</th>
<th>Work Description</th>
<th>Status¹</th>
<th>Price</th>
<th>Available Budget</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Carried Forward</strong></td>
<td>2016/17</td>
<td>2017/18</td>
<td>34,702</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Budget available for Neighbourhood Small Schemes</strong></td>
<td></td>
<td></td>
<td>£34,702</td>
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<td></td>
</tr>
<tr>
<td>Kelso &amp; District</td>
<td></td>
<td></td>
<td>£17,351</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Riverside Drive, Kelso</td>
<td>Create formal bus stop</td>
<td>Ordered</td>
<td>£1,225</td>
<td>£16,126</td>
<td></td>
</tr>
<tr>
<td>Stichill Play Area</td>
<td>Form pedestrian access</td>
<td>Ordered</td>
<td>£1,332</td>
<td>£14,794</td>
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<tr>
<td><strong>Jedburgh &amp; District</strong></td>
<td></td>
<td></td>
<td>£17,351</td>
<td></td>
<td></td>
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<tr>
<td>Circular walk near Lanton Village</td>
<td>Install 2 no. walkers benches</td>
<td>Completed</td>
<td>£54</td>
<td>£17,297</td>
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</tr>
<tr>
<td>Allerley Well Park, Jedburgh</td>
<td>Provide &amp; install picnic bench &amp; table</td>
<td>Ordered</td>
<td>£780</td>
<td>£16,517</td>
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<tr>
<td>Allerley Well Park, Jedburgh</td>
<td>Repaint play equipment</td>
<td>Ordered</td>
<td>£740</td>
<td>£15,777</td>
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<tr>
<td>The Ramparts, Jedburgh</td>
<td>Supply gravel for footway</td>
<td>Completed</td>
<td>£445</td>
<td>£15,322</td>
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<td><strong>Remaining Balance for Neighbourhood Small Schemes</strong></td>
<td></td>
<td></td>
<td>£30,126</td>
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<tr>
<td>Location/Project</td>
<td>Work Description</td>
<td>Status¹</td>
<td>Price</td>
<td>Available Budget</td>
<td>Comments</td>
</tr>
<tr>
<td>------------------</td>
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<td>------------------</td>
<td>----------</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Brought Forward 2016/17</td>
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</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>2016/17</td>
<td>£20,000</td>
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<tr>
<td><strong>Total Budget available for Quality of Life Schemes</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>£34,099</td>
</tr>
<tr>
<td>Kelso &amp; District</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>£18,121</td>
</tr>
<tr>
<td>The Square, Kelso</td>
<td>Kelpie Maquette's</td>
<td>Completed</td>
<td>£2,050</td>
<td>£16,071</td>
<td>Approved 2016/17</td>
</tr>
<tr>
<td>Richmond Row, Jedburgh</td>
<td>Carry out reinstatement to carriageway</td>
<td>Completed</td>
<td>£1,320</td>
<td>£14,658</td>
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<tr>
<td>Castlewood Cemetery, Jedburgh</td>
<td>Re-erect 15 no. headstones</td>
<td>Ordered</td>
<td>£4,050</td>
<td>£10,608</td>
<td>Approved 2016/17</td>
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<td><strong>Remaining Balance for Quality of Life Schemes</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>£26,679</td>
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</table>
Cheviot Locality Committee 13th September 2017
Scottish Fire and Rescue Service Report.

(Station Manager Matt Acton)

Purpose of the Report

The purpose of this report is to inform the Cheviot Locality Committee on Scottish Fire and Rescue Service activity since the last report to the forum on 21st June 2017.

Within the Local Fire and Rescue Plan 2014-2017 for the Scottish Borders, five priorities and actions outcomes are identified;

1. Reduction of Dwelling Fires
2. Reduction of Fire Casualties and Fatalities
3. Reduction of Deliberate Fire Setting (Not including Dwellings)
4. Reduction of Unwanted Fire Alarm Signals
5. Reduction in Road Traffic Collisions.

Response & Resilience activity in the Cheviot Area

<table>
<thead>
<tr>
<th>Incident type</th>
<th>Occurrences</th>
<th>Detail</th>
<th>Casualties</th>
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</thead>
<tbody>
<tr>
<td>Fire- House</td>
<td>3</td>
<td>2x private</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td></td>
<td>1x sheltered housing</td>
<td></td>
</tr>
<tr>
<td>Fire- other</td>
<td>4</td>
<td>3x crop/grass</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td></td>
<td>1x barbeque</td>
<td></td>
</tr>
<tr>
<td>Special Service</td>
<td>7</td>
<td>4 x RTC</td>
<td>2 (RTC)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>1 x effect entry</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>1 x lift persons fallen</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>1x advice only</td>
<td></td>
</tr>
<tr>
<td>Unwanted Fire Alarm Signals</td>
<td>23</td>
<td>Commercial/industrial</td>
<td>0</td>
</tr>
</tbody>
</table>
Partnership Working

The Scottish Fire and Rescue Service (SFRS) Community Action Team (CAT) within the Scottish Borders core work centres on the on-going delivery of the SFRS Home Fire Safety Visit (HFSV) policy. The team continues to expand its partnership working with key agencies including Police Scotland, Health, Social care and Housing in order to focus on members of local communities at High Risk from fire and achieve outcomes in helping to reduce overall numbers of accidental dwelling fires.

Command Officers within the Scottish Borders continue to attend the Safety Advisory Group meetings to ensure SFRS assist in the production of appropriate operational plans for special events taking place in the Scottish Borders.

Prevention and Protection

Fire prevention and protection activity over recent years has been key to reducing the number of fires, casualties and losses in Scotland thus minimising the economic and social impact of fire on communities. The seasonal community safety calendar provides the catalyst for a number of initiatives and schemes throughout the calendar year.

Activity which is ongoing now within the Cheviot Ward area;

- Scottish Fire and Rescue Service staff in all our local stations provide Home Fire Safety Visits all year round. These free visits provide the household with a home visit, focussing on identifying and reducing the risks of fire in the home. Smoke detectors with a 10-year battery life are provided as part of this free service.

- **Cheviot Youth Group Initiative**- Crews from Kelso Fire Station are taking part in an initiative to engage with the local Cheviot Youth Group at The Planet, Kelso. This initiative involves a series of visits and discussions around life in the fire service and will include valuable safety messages, including fire safety in the home, bonfire night safety, water safety, amongst other topics. It is also a great opportunity for the firefighters to become positive role models for the young people of Kelso.

- Kelso crews recently attended the Mass Pipe Band and Family Day at Floors Castle, where they provided a demonstration of rescuing a casualty from a road traffic collision. Watch Manager Garry Lees provided an informative running commentary of the rescue to the crowd. The crews also delivered CPR training to the public at this well attended event.

- **Living Safely in the Home**- The LSITH initiative is a collaborative approach with community partners and SFRS staff, who fulfil a generic role capable of assessing all aspects of risk within the home including fire, slips, trips and falls and fuel poverty.

  There have been a number of referrals made by the SFRS to community partners and an evaluation of this trial is now underway. After this evaluation, it is the aim of the SFRS and other partners within the LSITH group to rollout this work to another locality area (identity still to be confirmed) with the aspiration to have it mainstreamed throughout the Scottish Borders.

- **Farm Fire Safety**- We are currently looking at new ways to engage with the farming community to provide advice and guidance regarding farm fire safety and security.
Work has taken place in partnership with Police Scotland, the NFU, NFU Mutual and the Scottish Association of Young Farmers, where we have identified a number of positive engagement opportunities.

These include farm walk and talks, attending agricultural shows, markets and auctions, and engagement with young members of the farming community.

- **Firesharp** is an initiative for Primary 6 pupils, providing face-to-face education within our local Primary schools on matters of fire risk and prevention.

- **SFRS Safeguarding Policy and Procedure for Protection of Children and Adults at Risk of Harm** was implemented to link into adult and child protection. The introduction of this policy has created closer ties with Social Services within Scottish Borders and ensures those people and families that fire crews identify as at risk are brought to the attention of Social Services. This has resulted in joint visits to homes to reduce risk to those occupiers.

- **We are developing a strong partnership with the local Domestic Abuse Advocacy Service and involvement in MARAC (Multi Agency Risk Assessment Conference).** The Local Authority Liaison Officer (LALO) and Scottish Borders Station Manager for Prevention and Protection are fully involved in all local MARAC processes, attending the monthly conferences and all steering group meetings.

- **Fire crews are taking part in a multi-agency young driver’s initiative called Drivewise at Charterhall, Greenlaw.** This event gives the opportunity for 14-17 year olds from across the Scottish Borders to experience the controls of a car in ‘try-drive’ sessions and to experience vehicle handling through braking exercises in order to educate the next generation of road users.

- **Road Safety Scottish Borders Community Action Team (CAT) have been delivering road safety awareness to the Borders College campus in Hawick and in secondary schools throughout the Scottish Borders with the support of the local Whole time personnel from Galashiels and Hawick.**

- **Fire Safety Audits provide a targeted examination of a business premises and their relevant documents to ascertain how the premises are being managed regarding fire safety.** The enforcement officer also engages with members of staff to confirm their level of fire safety awareness.

- **Unwanted Fire Alarm Signals are being addressed by our phased intervention actions which identifies premises which are producing ‘false alarms’, provides guidance on how to reduce a reoccurrence, and can also evoke legislation if occurrences fail to reduce in number.**

- **In a pioneering partnership between the Scottish Fire and Rescue Service (SFRS) and British Heart Foundation (BHF), all 356 of SFRS’s fire stations are equipped with BHF donated ‘Call Push Rescue’ training kit and each station will now act as a base for local people to learn vital cardiopulmonary resuscitation (CPR) skills and potentially save someone’s life if they go into cardiac arrest.**
It takes just 30 minutes to learn CPR using the Call Push Rescue kit and community groups are able to contact their local fire station to arrange a time to go to a station, watch the training DVD, and practice with the kit.

Prior to March 2015, the survival rate from out-of-hospital cardiac arrests in the Scottish Borders was just four per cent, below the Scottish average of 7 to 10 per cent. Two years on, and through this partnership approach, the figure for the Borders has risen to 29 per cent.

**Thematic Action Plan**

Crews are currently engaged with the Summer Thematic Action Plan which focusses on the following areas of fire safety:

- Deliberate fires
- Summer Safety
- Water Safety
- Wildfire and outdoor safety

We work closely with all our partners in the Scottish Borders Council Safer Communities Team, as well as local partnerships, to promote preventative work.

The LALO is in post within Scottish Borders Council HQ in order to improve partnership working, with a particular focus on the elderly and more vulnerable members of society. The primary aims of this partnership activity are to help ensure the safety and welfare of vulnerable persons throughout the community, and to seek to reduce the overall numbers of accidental dwelling fires, fire casualties and fire fatalities in homes.

**Retained Duty system**

Kelso and Jedburgh fire stations are both currently at full establishment.

**Local Fire and Rescue Plan**

The Local Fire and Rescue Plan for Scottish Borders 2014-2017 sets out the priorities for the Scottish Fire and Rescue Service.

We have a statutory responsibility to publish a Local Fire and Rescue Plan. The plan aligns to the SFRS Strategic Plan and adds local context by reflecting priorities for the Scottish Borders. We are in the process of reviewing our 2014-17 Local Fire and Rescue Plan; this review will inform the planning process for the 2017-20 plan, which will be produced late 2017.

We welcome your feedback on the plan as you reflect the needs of the community, as well as highlighting priorities for the SFRS.
Station Manager Matt Acton
Scottish Fire and Rescue Service
Duns Fire Station
Tel 01361 884504
Email: matt.acton@firescotland.gov.uk